

**BY ORDER OF THE COMMANDER  
GRAND FORKS AIR FORCE BASE  
(ACC)**

**AIR FORCE INSTRUCTION 31-218  
IP\_GRANDFORKSAFBSUP**

**1 JANUARY 2026**



**Security Forces**

**MOTOR VEHICLE TRAFFIC  
SUPERVISION**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: 319 SFS/S3

Certified by: 319 SFS/CC  
(Major Blaize A. Dunn)

Supersedes: GFAFBSUP 31-218, 30 September 2023

Pages: 43

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This publication implements AFI 31-218(I), *Motor Vehicle Traffic Supervision*, 22 May 2006 and is supplemented for Grand Forks AFB specific requirements. This publication is affected by the Privacy Act of 1974. This publication requires the collection and or maintenance of information protected by Title 5 United States Code (USC Section 552a). The Privacy Act of 1974 and its associated forms contain a Privacy Act statement either incorporated in the body of the document or in a separate attachment accompanying each document.

**SUMMARY OF CHANGES**

Changes to this publication include clarification on documentation requirements during law enforcement interactions, updated procedures for implied consent briefings, updated roles and responsibilities for roster dissemination for installation access points. Additionally revised guidance on drug and alcohol testing following suspected incidents and updates to align with the current North Dakota law addressing the operation of motorcycles, bicycles, and other off road vehicles. This supplement should be used in conjunction with DAFI 31-218 (AR 190-5). References to the North Dakota Century Code can be found at: <http://www.legis.nd.gov/general-information/north-dakota-century-code>.

## CHAPTER 2

### DRIVING PRIVILEGES

#### 2.1. Requirements for Driving Privileges.

2.1.1. Driving a Government Motor Vehicle (GMV) or Privately Owned Vehicle (POV) on Grand Forks Air Force Base (GFAFB) is a privilege granted by the 319 RW/CC. Persons who accept the privilege must:

2.1.1.1. Have a current vehicle registration, insurance, license to operate vehicle, and identification authorizing them on the installation.

2.1.1.2. Comply with laws and regulations while operating on the installation IAW this supplement, AFI 31-218, and ND Century Code.

2.1.1.3. Produce and distribute all documentation to law enforcement personnel, to include Social Security Number, when requested.

2.1.1.4. Be in possession of a Driver License that complies with ND Century Code 39-06-02, International Drivers licenses are authorized, as long as the license hasn't expired. Individual will still provide documentation and comply as stated in Paragraph 2.1.1.1.

#### 2.3. Implied Consent.

2.3.1. 319 SFS/S5 will provide all personnel arriving to GFAFB an implied consent briefing during the 319 RW Newcomers course. This briefing will include:

2.3.1.1. Individuals consent to provide blood, breath, or urine specimen to determine influence of intoxicants when lawfully stopped, apprehended, or cited for any alleged offense committed while driving or in physical control of a motor vehicle on the installation.

2.3.1.2. Commander's policy on removal and temporary impoundment of POVs or abandoned vehicles IAW this supplement and AFI 31-218(I), **Chapter 2** and **Chapter 3**.

2.3.1.3. The principle of implied consent applies equally to individuals driving a vehicle and those in actual physical control of a vehicle. A driver suspected of driving under the influence (DUI) who consents to testing will first undergo a breath test using the Intoxilyzer 8000 or Intoxilyzer 9000 whichever is applicable. If the machine is not operational the next prescribed test, as outlined under implied consent, will be a blood test. For DUI offenders who voluntarily consent to blood testing, no coordination with the 319 RW/SJA is required. However, in all other cases, coordination with the 319 RW/SJA must be conducted. When necessary, blood tests will be administered at the Grand Forks Air Force Base (GFAFB) Clinic. Urinalysis testing will not be used to determine blood alcohol content. If an individual is suspected of impairment due to a drug other than alcohol, the 319 RW/SJA must be contacted to determine whether probable cause exists

to obtain search authorization for the individual's bodily fluid (urine) for urinalysis testing. **Note:** Operators of the Intoxilyzer 8000 or Intoxilyzer 9000 must be certified by the North Dakota State Toxicologist.

2.3.1.4. When a civilian is suspected of driving under the influence (DUI) of alcohol or drugs and probable cause is established through coordination with 319 RW/SJA, the individual will be detained until an arrest can be accomplished by civil authorities. In these circumstances, the Base Defense Operations Center (BDOC) will immediately contact the Grand Forks Public Safety Answering Point (GFPSAP) and request a response to the suspected DUI by a Grand Forks County or North Dakota Highway Patrol unit. Responding Security Forces will complete an **DAF Form 1168, Statement of Suspect/Witness/Complainant**, and provide it to the responding civilian law enforcement officer. A copy of the completed form will be submitted to **319 SFS/S3R** for records management. If civilian authorities do not respond, Security Forces will proceed with processing the offender in the same manner as an active-duty military member. This includes administering the Intoxilyzer test. However, if the Intoxilyzer is not operational, **no additional chemical analysis** will be performed (i.e., no urine or blood samples will be collected). After processing, Security Forces must coordinate with **319 RW/SJA and 319 MSG/CC** to determine the appropriate disposition of the suspect.

#### **2.4. Suspension or Revocation of Driving or Privately Owned Vehicle Registration Privileges.**

2.4.1. **Delegation of Authority.** The 319 RW/CC is the primary authority for suspension or revocation of driving privileges, but may delegate this responsibility to the 319 RW/CD or 319 MSG/CC when necessary. This authority includes the rendering of all decisions regarding the suspension, revocation, and reinstatement of installation driving privileges resulting from violation of GFAFB traffic regulations. Preliminary approval will be granted telephonically prior to the patrol or 319 SFS/S3R issuing the letter. Additionally, all memorandums concerning suspension or revocation will bear the Commander's digital or written signature.

2.4.2. **Suspensions.** Driving privileges may be suspended for up to six months when warranted by driving offenses or when other corrective measures fail to improve a driver's performance. Unless otherwise mandated by AFI 31-218, suspensions will be recommended by the Defense Force Commander (DFC), with the final determination made by the 319 RW/CC. GMV driving privileges will be suspended when an individual's authorization to drive civilian vehicles on base is suspended in accordance with AFI 24-301, *Ground Transportation*.

2.4.3. **Revocations.** Driving privileges will be revoked for a minimum of six months and may be revoked for one year or longer, depending on the circumstances. All suspensions and revocations, to include Preliminary Suspension of Installation Driving Privileges, will be processed by 319 SFS/S3R. Unless otherwise mandated by AFI 31-218, revocations will be recommended by the DFC, with the final determination made by the 319 RW/CC.

2.4.4. For all alcohol-related driving violations, an immediate suspension of installation driving privileges is authorized pending resolution of the intoxicated driving incident. This applies to

active-duty military personnel, family members, retired military members, Department of War (DoW) civilian personnel, and others with installation privileges, regardless of the geographic location where the incident occurred for off-base alcohol related driving violation:

2.4.4.1.1. Upon the return of a military member to military control, offenders will report to 319 SFS/S3R through coordination with the individuals Unit Commander or First Sergeant. This must occur as soon as possible or next duty day.

2.4.4.1.2. Upon arrival at 319 SFS/S3R, offenders will be issued a Preliminary Suspension of Installation Driving Privileges memorandum following verbal coordination with 319 RW/SJA. Approval for the suspension will be granted by 319 RW/CC, unless authority has been delegated to 319 RW/CD or 319 MSG/CC.

2.4.4.1.3. Upon conviction, non-judicial punishment, or military/civilian administrative or judicial action, the Preliminary Suspension of Installation Driving Privileges will automatically convert to a revocation. The First Sergeant and the offender will be formally notified of this change by the 319 SFS/S3R.

2.4.4.1.4. Revocations will take effect from the date the Preliminary Suspension of Installation Driving Privileges memorandum is acknowledged by the offender.

2.4.6. The 319 SFS/S3R will input all suspensions and revocations into the Air Force Justice Information System (AFJIS) and the Suspension, Revocation, Barment, Wants and Warrants (SRBW) roster. The SRBW roster will be distributed on the 1st and 15th of each month or as individuals are added or removed.

2.4.6.1. The 319 SFS/S3R will distribute current rosters to installation access points.

2.4.7. The 319 RW/CC:

2.4.7.1. May impose multiple suspensions or revocations to run consecutively or concurrently based on historical data.

2.4.7.2. Will honor suspensions or revocations from other installations if based on intoxicated driving or an accumulation of traffic points.

2.4.8. The 319 SFS/S3R will notify the appropriate state agency when an individual's driving privileges are revoked for one year or more following final adjudication of a DUI, actual physical control offense, or refusal to submit to a Breath Alcohol Content (BrAC) or Blood Alcohol Content (BAC) test.

2.5. The only authorized revocation parking area on GFAFB is the designated Visitor Control Center parking lot located east of main installation entry control point parking lot.

2.5.1. Individuals mandated to attend driver improvement training by an external court must complete the training and provide proof of completion before installation driving privileges are reinstated.

## 2.6. Administrative Due Process for Suspensions and Revocations.

### 2.6.1. Requesting Administrative Hearing

2.6.1.1. Offenders notified of a suspension or revocation of their installation driving privileges may request an administrative hearing before the 319 RW/CC. Preliminary suspensions issued for alcohol-related incidents will remain in effect throughout the administrative hearing process.

2.6.1.2. Requests must be submitted to 319 SFS/S3R within 14 calendar days of notification. If an individual is unable to meet this deadline, requests will be reviewed and considered on a case-by-case basis.

2.6.1.3. Requests must be submitted in memorandum format through the offender's unit chain of command.

2.6.1.4. All requests must be sent directly to 319 SFS/S3R at 463 Steen Blvd., Bldg. 339, GFAFB, ND 58205 or by Email to: [319SFS.S5R.ReportsandAnalysis@us.af.mil](mailto:319SFS.S5R.ReportsandAnalysis@us.af.mil)

2.6.1.5. The 319 SFS/S3R will coordinate the request with the 319 RW/CC for further action.

2.6.2. If a suspension or revocation is imposed following the administrative hearing, the offender has the right to appeal or request reconsideration. Reconsideration requests must follow the same submission process and will be forwarded to 319 SFS/S3R for coordination.

### 2.8.1. Alcohol and Drug Abuse Programs.

2.8.2. Unit Commanders must consult with a Judge Advocate (JA) as soon as possible after being notified of a member being involved in a suspected drug or alcohol-related motor vehicle incident. JA will work with law enforcement to determine if there is sufficient information for a competent search authority (CSA) to determine there exists probable cause to direct the member to submit to testing. It is critical to move quickly to preserve evidence. If the CSA does not believe there is sufficient evidence to support probable cause, the Unit Commander may order the member to submit to testing. While the evidence derived cannot be used for a punitive action, it may be used for various administrative purposes.

## 2.9. Restoration of Driving Privileges.

2.9.1. The suspension of driving privileges for military and civilian personnel will be restored if the final disposition results in a finding of not guilty, dismissal of charges, reduction of charges to an offense that does not constitute intoxicated driving, or an equivalent determination in a non-judicial proceeding. For exceptions to this rule, refer to AFI 31-218, Chapter 2, Paragraph 2-9. However, an exception applies when charges are reduced to reckless driving, as this offense will

still be treated as a DUI. This ensures that individuals who engage in behaviors that pose a significant risk to public safety continue to face appropriate consequences under the installation's policies.

#### **2.10. Restricted Driving Privileges or Probation.**

2.10.1. Send all requests directly to 319 SFS/S3R, 463 Steen Blvd., Bldg. 339, GFAFB, ND 58205 or via email at [319SFS.S3R.ReportsandAnalysis@us.af.mil](mailto:319SFS.S3R.ReportsandAnalysis@us.af.mil). The 319 SFS/ S3R will coordinate the request to the 319 RW/CC.

2.10.1.1. Request must be submitted in memorandum format and routed through unit chain of command. The request must be endorsed by the unit commander prior to submitting to 319 SFS/S3R. Requester must meet all requirements for reinstatement (refer to [Paragraph 2.13.](#)).

2.10.1.2. Restricted driving privileges can be granted by the 319 RW/CC provided requester's driving privileges are not under suspension by a State or Federal licensing authority.

2.10.1.3. Restricted driving privileges can be granted to operate a Government Motor Vehicle (GMV) when performing official mission essential duties.

2.10.1.4. Restricted driving privileges may be granted for the operation of a POV to accommodate mission requirements or to address unusual personal or family hardships. The requester must provide details regarding the specific vehicle to be driven, the locations of travel, and clearly indicate whether the requested driving privileges are mission essential or based on a family hardship. If approved, a copy of the restricted driving privileges letter will be kept in the vehicle and presented to on-duty Security Forces when requested.

2.10.5. If restricted driving privileges are granted, they will be revoked immediately if the requester is found operating a vehicle outside the approved restrictions, is at fault in a motor vehicle accident, or is cited for any traffic violation. In such cases, the original suspension or revocation will be reinstated, retroactive to the date the restricted driving privileges were approved. The reinstatement will take effect immediately upon notification to the member's First Sergeant or Commander.

#### **2.11. Reciprocal State-Military Action.**

2.11.1. The installation will follow North Dakota state law in matters concerning privately owned vehicle administration and driver licensing. Refer to North Dakota Century Code at <http://www.legis.nd.gov/general-information/north-dakota-century-code>.

2.11.2. The 319 SFS/S3R will notify the appropriate state agency when an individual's privileges are suspended or revoked after final adjudication for on-base offenses. Refer to AFI 31- 218, Appendix B, B-1. Installation commander requirements.

#### **2.13. Reinstatement of Driving Privileges.**

2.13.1. 319 SFS/S3R will notify the appropriate unit (by email of members) who have had their installation driving privileges suspended/revoked 30 days prior to the completion of the suspension/revocation period. Earlier reinstatements will be on a case-by-case basis and must be approved by 319 RW/CC.

2.13.2. Full reinstatement must be endorsed by the respective unit Commander. Installation driving privileges will be fully reinstated upon completion of the suspension or revocation period provided 319 SFS/S3R receives written documentation that the member has Successfully completed the 319th Medical Group, 319 MDG Alcohol and Drug Abuse Prevention and Treatment program (ADAPT) for driving offenses involving alcohol, to include failure to submit to a BrAC/BAC test.

2.13.2.1. Maintains a current/valid state driver's license, insurance, and vehicle registration.

2.13.2.2. Met reinstatement requirements of member's home state and/or where the member's driving privileges would have been suspended.

## CHAPTER 4

### TRAFFIC SUPERVISION

#### 4.1. Registration Policy.

4.2. All vehicles operating on the installation must maintain minimum requirements for automobile insurance per North Dakota laws and must be presented by vehicle operators upon the request of Security Forces.

4.2.1. GFAFB adheres to the North Dakota Century Code and AFI 31-218, along with additional local restrictions. Traffic violations that are not specifically addressed in Air Force instructions will be cited under the North Dakota Criminal and Traffic Law Manual or this supplement. Civilians who commit traffic offenses that are exclusively prohibited by the state or carry criminal, misdemeanor, or felony penalties will be detained and released to civilian authorities for appropriate legal action.

4.2.3.1. Off Highway/Road Vehicles (OHV) are motor vehicles owned, leased, rented or controlled by non-DoW Component entities or individuals primarily designed for off-highway use and capable of cross-country travel on land, snow, ice, marsh, swampland, or other natural terrain. Examples of OHVs are Side-by-Side, a Recreational Utility Vehicle (RUV), Utility Terrain Vehicle (UTV), snowmobiles, construction-tracked vehicles, forklifts, road graders, and agricultural-type wheeled tractors.

4.2.3.1.1. OHVs will comply with North Dakota Century Code 39-24 and 39-29 in regard to registration, licensing, safety education courses and equipment. This information can be found at <http://www.legis.nd.gov/cencode/t39.html>.

4.2.3.1.2. OHVs will not be operated on roadways within GFAFB property except to take the most direct route between any of the following points: A person's residence, the East Main Gate to enter or exit the installation, Outdoor Recreation Facility, the former golf course, the horse stables, or the Shoppette to refuel. EXCEPTION: Contractors are allowed on roadways in the course of their duties as long as they are compliant with ND Century Code.

4.2.3.1.3. Motorcycles. A person operating a motorcycle is granted all rights and is subject to all duties applicable to the driver of any other vehicle under this instruction. For the purpose of this instruction, the term "motorcycle" means, "Any motor vehicle having a seat or saddle for the use of its operator and designed to travel on not more than three wheels (includes mopeds, motor scooters, and pocket bikes; does not include ATVs)." Operators are required to obey all traffic control devices and traffic laws on the installation. For motorcycles and other self-propelled open, 2-wheel, 3-wheel and 4-wheel vehicles powered by a combustion engine or electric motor the following rules apply:

4.2.3.1.4. All active-duty military personnel, reservists, and National Guard members on active duty are not required to attend initial motorcycle training if they hold a state motorcycle license/endorsement or have completed a Motorcycle Safety Foundation (MSF) or other approved

training. Exception: Motorcycles with an engine displacement of 3.05 cubic inches (49.98 milliliters or less) are exempt unless required by state regulations. All military personnel must always carry proof of completion of the MSF course while operating a motorcycle on the installation. Until initial training is completed, commanders may authorize operators with a valid motorcycle license, endorsement, or learner's permit to ride, provided they adhere to any restrictions associated with their license, endorsement, or permit. Operators who fail to produce proof of MSF course completion will be prohibited from operating a motorcycle on the installation until proof is submitted to 319 SFS/S3R. For additional details about this program, contact Wing Safety. This requirement does not apply to contractor/vendor personnel. Civilians whose duty descriptions do not include motorcycle operation, as well as dependents, retirees, and contractor personnel, are encouraged—but not required—to complete MSF training.

4.2.3.1.5. Motorcycles and other self-propelled open, 2-wheel, 3-wheel and 4-wheel vehicles powered by a combustion engine or electric motor, even those with an engine displacement of 3.05 cubic inches (49.98 milliliters) or less will utilize headlights while being operated. A rear-view mirror will be attached to each side of the handlebars. Operators are required to obey all traffic control devices and traffic laws on the installation.

4.2.3.1.5.1. Approved protective helmets, eye protection, hard-soled shoes, long sleeved shirt or jacket, full-fingered gloves or mittens and long trousers will be worn by operators and passengers when in operation. Wearing a motorcycle jacket and pants constructed of abrasion resistant materials such as leather, Kevlar® and/or Cordura® containing impact absorbing padding is strongly encouraged. Riders should select Personal Protective Equipment (PPE) that incorporates fluorescent colors and retro-reflective material.

4.2.3.1.5.1.1. Head Protection. A helmet, certified to meet current Federal Motor Vehicle Safety Standard No. 218 DOT, United Nations Economic Commission for Europe (UNECE) Standard 22.05, British Standard (BS 6658), or Snell Standard M2005 or higher, shall be worn and properly fastened under the chin.

4.2.3.1.5.1.2. Commanders may authorize use of tactical helmets in appropriate off-road training or operating environments after completing a formal risk assessment IAW AFI 90-802.

4.2.3.1.5.2. A motorcycle operator shall ride only upon the permanent and regular seat attached thereto. An additional person may ride on a motorcycle if such motorcycle is designed to carry more than 1 person. A passenger may ride upon the permanent and regular seat if designed for 2 persons, or upon another seat firmly attached to the motorcycle at the rear or side of the operator.

4.2.3.1.5.3. An operator shall ride upon a motorcycle only while sitting astride the seat, facing forward, with one leg on each side of the motorcycle.

4.2.3.1.5.4. No operator may carry any package, bundle, or other article, which prevents him/her from keeping both hands on the handlebars.

4.2.3.1.5.5. No operator may carry any person in his or her arms or lap; nor may any person ride in a position that will interfere with the operation or control of the motorcycle or the operator.

4.2.3.1.5.6. Motorcycles will ride single file or in a staggered column formation.

4.2.3.1.5.7. At no time will a motorcycle owner/operator loan a motorcycle to or allow an untrained or unlicensed individual to operate a motorcycle.

4.2.3.1.5.8. Motorized Scooter. An individual may operate a motorized scooter on GFAFB only if three requirements are met. First, the motorized scooter must be registered as a motorized bicycle with the State of North Dakota. Per North Dakota Century Code 39-01-01: to qualify as a motorized bicycle, a scooter must be powered by an engine that is less than 3.05 cubic inches (49.98 milliliters) or an equivalent electric motor and must have a seat, headlight, taillight, and brakes. A motorized bicycle that lacks a seat, headlight, taillight, or brakes is not a “street legal” motorized bicycle and may not be operated on GFAFB under any circumstances. Second, the motorized scooter operator must hold a valid driver’s license or motorized bicycle permit. Third, the motorized scooter operator must adhere to all regulations and policies for operating a motorcycle on GFAFB. This term does not include an electric bicycle as defined by North Dakota Century Code 39-01-01.

4.2.3.1.5.9. Any individual found operating an unregistered or non-street legal motorized scooter or operating an authorized scooter without a valid driver’s license or permit will be directed to immediately cease operating the scooter, and if the operator is under the age of 18, they will be escorted to their residence by Security Forces. This includes the operations of battery powered bicycles, motorcycles, atv’s and scooters by anyone under the age of 18.

4.2.3.2. Government Vehicle Other (GVO) are off-highway motorized vehicles such as specialty/special purpose, material handling, construction, or tactical vehicles. Commanders will limit the use of GVOs to off-road areas and tactical operations as much as possible.

4.2.3.2.1. The use of GVOs in traffic is considered incidental to their travel between off-road areas. Users will ensure their movement on and off AF installations complies with applicable traffic laws and codes. Refer to AFI 91-207.

4.2.3.2.2. The installation commander may authorize the routine use of GVOs in traffic, industrial or pedestrian environments based on a risk assessment IAW 90-802, *Risk Management*. The installation commander has authorized the SFS the routine use of GVOs in traffic and industrial environments to conduct patrolling, traffic control enforcement, and perimeter surveillance.

4.2.3.2.3. Owning organizations will ensure every GVO has a written plan of instruction (POI IAW AFI 24-301 and AFMAN 24-306, *Operation of Air Force Government Motor Vehicles* to include, identifying vehicle operational environment, usage requirements and manufacturer recommendations. Follow all manufacturer requirements for certification and safety equipment when using GVOs.

4.2.3.3. Restraint Systems.

4.2.3.3.1. Restraint systems (seatbelts) will be worn by all operators and passengers of

U.S. Government vehicles on or off the installation.

4.2.3.3.1.1. Restraint systems will be worn by all civilian personnel (family member, guests, and visitors) driving or riding in a POV on the installation.

4.2.3.3.1.2. Restraint systems will be worn by all military Service members and Reserve Component members on Active Federal Service driving or riding in a POV whether on or off the installation.

4.2.3.3.2. Child Restraint Systems.

4.2.3.3.2.1. Children under the age of 8 are required to ride in approved child restraint system unless above the height of 57 inches. A child under 8 years of age but taller than 57 inches is not required to use a child restraint system, but must be correctly buckled in a safety belt. Children ages 8 through 17 must be properly secured in a seat belt or child restraint (car seat or booster seat).

4.2.3.3.2.2. The child safety seat or booster seat must be certified by the manufacturer to meet all applicable Federal performance standards or host nation requirements and installed in accordance with the manufacturer's instructions.

4.2.3.3.3. **Speed limits:** Except as otherwise provided in this instruction, all vehicle operators shall obey posted speed limit signs unless directed by traffic authorities.

4.2.3.3.4. Speed limit signs are posted at all entry control points on GFAFB. The standard speed limit across the base is 30 MPH unless otherwise indicated. When entering Gate 1 or Gate 2, vehicle operators must adjust their speed accordingly and come to a complete stop unless directed through by an entry controller. When exiting the base through these gates, drivers must reduce speed to 15 MPH and be prepared to stop with little or no warning. Speed limits in specially marked areas vary and are clearly posted, requiring drivers to adhere to all designated limits. Speed limits for specially marked areas are as follows:

4.2.3.3.4.1. 20 MPH in all housing areas unless otherwise posted.

4.2.3.3.4.2. 15 MPH in the school zone when children are present, when entering or departing other base gates when no other directions are available, and in the MSA.

4.2.3.3.4.3. 10 MPH in all parking lots and industrial areas.

4.2.3.3.4.4. 5 MPH when passing troop formations.

4.2.3.4.1.5. Snow removal equipment will be operated at the lowest speed consistent with the effective removal of snow.

4.2.3.4.1.6. 30 MPH for the entire length of Eielson Street. EXCEPTION: When approaching the bollards at Gate 2, reduce speed to 15 mph.

4.2.3.3.5. No vehicle operator or bicyclist shall obstruct the normal and reasonable flow of traffic, except when a reduced speed is necessary for safe operation or compliance with regulations. Adhering to the speed limits set forth in this regulation does not exempt vehicle operators from exercising due care and caution, as required by situational circumstances.

4.2.3.3.6. Bicycles: All bicyclists and unicyclists on GFAFB and its associated properties must conform to the following rules:

4.2.3.3.6.1. Not carry more persons than the number for which it was designed and equipped. Passenger seats must be built for use with a bicycle and permanently attached to the bicycle. The riding of pegs on a bicycle are authorized as long as the rider utilizes an approved helmet.

4.2.3.3.6.2. When operating a bicycle keep at least one hand on the handlebars during operations. Per North Dakota Century Code 39-10.1-06.

4.2.3.3.6.3. Wear a properly fastened, approved Snell Memorial Foundation (SMF), Consumer Product Safety Commission (CPSC), or American National Standards Institute (ANSI) approved bicycle helmet. Offenders will be cited via DD Form 1408.

4.2.3.3.6.4. Bicycles will not be pulled by any motor vehicle, nor will a bicycle be used to tow a sled, skateboard, skater, or wagon. NOTE: Manufactured trailers are allowed.

4.2.3.3.6.5. Bicyclists will ride single file, obey all rules of the road, and move with the flow of traffic to the extreme right side of the road. They should be ridden on the shoulder of the road whenever possible. Bicyclists may also utilize running or bicycle paths throughout the installation. Riders must yield the right-of-way to walkers or runners.

4.2.3.3.6.6. When operating a bicycle at night, it must be equipped with a front lamp emitting a white light visible from at least 500 feet ahead and a red reflector on the rear. Additionally, a rear lamp emitting a red light visible from at least 500 feet behind may be used in conjunction with the red reflector.

4.2.3.3.6.7. Every bicycle must be equipped with a braking system, which will enable the bicyclist to make sudden stops. The braked wheels should be of sufficient force to allow for skidding on dry, level, clean pavement.

4.2.3.3.6.8. All individuals operating a bicycle, tricycle, motorized bicycle, electric powered cycle or any other human-powered vehicle on an Air Force installation roadway, including flight lines, must wear a highly visible outer garment with retro-reflective material during hours of darkness or reduced visibility, in accordance with AFI 91-207, Paragraph 3.7.3.1.

4.2.3.3.6.8.1. Operators of non-motorized transportation and/or battery-operated transportations devices; including skateboards/electric skateboards, kick-scooters/electric scooters, roller skates, in-line skates, and similar equipment that do not meet DOT motor vehicle standards—are prohibited from using installation roadways. Exceptions include residential side streets and incidental road access associated with pedestrians. All operators must comply with pedestrian-

related traffic laws.

4.2.3.3.6.8.2. Operators of non-motorized transportation and/or battery-operated transportations devices, unless determined to be a hazard to pedestrians, will use designated pedestrian walkways and paths.

4.2.3.3.6.8.3. Operators of non-motorized transportation and/or battery-operated transportations devices must wear an approved helmet on GFAFB installations. Additional PPE, such as knee pads, wrist guards, elbow pads, etc., are highly recommended to be worn.

4.2.3.3.6.8.4. No person shall stop a vehicle in an intersection, on the traveled portion of any thoroughfare, or in any location that creates a traffic hazard or causes congestion. Exceptions include situations where stopping is necessary to avoid conflict with other traffic, to comply with Security Forces traffic stops, or at the direction of a traffic controller. If a vehicle experiences a disabling mechanical failure, it must be immediately pushed off the roadway, and appropriate warning devices; such as flares, reflectors, emergency flashers, or other lawful equipment must be activated.

4.2.3.5.1. Right of Way. When approaching an intersection that is not controlled by traffic lights or signs, operators must yield the right-of-way to any vehicle in or approaching the intersection at the same time from your right. All vehicle operators will yield the right-of-way to moving snowplows. All motor vehicle operators will also yield the right-of-way to marching and running formations.

4.2.3.5.1.1. Vehicle operators entering or crossing a roadway from an alley, driveway, parking area, or any area other than another roadway will yield the right-of-way to all vehicles approaching on the roadway to be entered or crossed.

4.2.3.5.1.2. Failure to Yield Right-of-Way. When two vehicles approach or enter an intersection from different roadways at approximately the same time, the driver on the left will yield right-of-way to the driver on the right. This rule is modified only at intersections that give preferential right-of-way, indicated by clearly understood and standard stop or yield signs.

4.2.3.5.1.2.1. Vehicle operators approaching a stop sign will stop at a clearly marked stop line or (if no stop line is present) at the point nearest the intersecting roadway where approaching traffic can be viewed. After a complete stop, the driver will yield the right-of-way to vehicles in or near the intersection before proceeding.

4.2.3.5.1.2.2. Vehicle operators approaching a yield sign will slow down and be prepared to stop with little or no warning.

4.2.5.3.2.3. Vehicle operators intending to turn left into an intersection or alleyway, access road, or driveway, will yield the right-of-way to vehicles approaching from the opposite direction.

4.2.5.3.2.4. Vehicle operators will adhere to guidelines outlined in [Paragraph 4.2.5.3.2.6](#) of this instruction when dealing with pedestrians.

4.2.5.3.2.5. Defective Vehicles. Defective vehicle violations will be corrected within 72 hours after being cited. The vehicle operator will report to the ECC/BDOC for verification of the correction within the 72-hour period.

4.2.5.3.2.5.1. Major motor vehicle maintenance is prohibited on GFAFB except to necessitate an emergency or when conducted at a Morale, Welfare and Recreation (MWR) facility. Minor maintenance (i.e., changing flat tires, light bulbs, oil, etc.) can be done if no littering occurs.

4.2.5.3.2.6. Pedestrians. Vehicle operators will yield the right-of-way to pedestrians crossing the roadway within a marked crosswalk. Whenever a vehicle is stopped at a marked or unmarked crosswalk permitting a pedestrian to cross the roadway, the driver of any vehicle approaching from the rear shall not pass such a stopped vehicle.

4.2.5.3.2.6.1. Pedestrians must not abruptly leave a curb or place of safety and enter the path of an oncoming vehicle when the driver cannot reasonably yield. When crossing a roadway outside of a marked or unmarked crosswalk at an intersection, pedestrians must yield the right-of-way to all vehicles. In areas without sidewalks, pedestrians must walk on the extreme left side of the roadway, facing traffic. When sidewalks are available, pedestrians are required to use them and must not walk on the street.

4.2.5.3.2.7. Radar Detection Devices. While possession of a radar detection device is permitted, these devices are not authorized to be used on GFAFB.

4.2.5.3.2.8. Vehicle operators must comply with all orders or directions given by Security Forces officials, firefighters, flag persons at roadway construction or maintenance sites, and uniformed adult school crossing guards. Flag persons and crossing guards are required to wear blaze orange vests while managing traffic.

4.2.5.3.2.9. Security Forces officials at the scene of an accident have the authority to manage crowds, restore order, open traffic lanes, direct movement, investigate the cause of the accident, and oversee the clearing of the scene. All individuals present must comply with the orders given by the Security Forces official in charge.

4.2.5.3.2.10. Vehicle operators must comply with the instructions of all official traffic control devices unless directed otherwise by a Security Forces official. The standards outlined in the *Manual on Uniform Traffic Control Devices for Streets and Highways* will guide the replacement and installation of new signs, roadway markings, and signal requirements on GFAFB. A copy of the manual is available at 319 CES/CEO.

4.2.5.3.2.11. Permitting Unauthorized Person to Drive. No person will knowingly allow anyone who is not trained and licensed according to this instruction and applicable state laws, to operate a vehicle they own or control.

4.2.5.3.2.12. Operating a Motor Vehicle Without a License and/or Insurance. No person, unless exempted by North Dakota State law, may operate a motor vehicle on streets or areas with public access without a valid operator's license or permit and insurance meeting North Dakota

requirements. Each vehicle operator will have their operator's license or permit in their possession at all times while operating a motor vehicle. The operator will produce it upon request by any Security Forces official.

4.2.5.3.2.13. Permitting Another To Operate a Motor Vehicle While Intoxicated. No person will knowingly permit someone who is physically impaired by intoxicating substances (i.e., drugs or alcohol) to operate a vehicle they own or control.

4.2.5.3.2.14. Unauthorized Traffic Control Device. No one may place any signs, signals, markings, or other devices that attempt to control the movement or parking of vehicular traffic, without prior coordination with emergency response services and final approval from the 319 SFS/CC.

4.2.5.3.2.15. Following Too Close. Vehicle operators will maintain a safe stopping distance while following other vehicles. A safe distance will be determined by considering speed limits, road conditions, and weather. Vehicle operators will not drive within 50 feet to the rear, 25 feet to the front, or 10 feet to the side of a snowplow in operation while conducting snow removal.

4.2.5.3.2.16. Drivers to Exercise Due Care and Caution. Vehicle operators will exercise due care and caution to avoid colliding with any pedestrian or any person propelling a human powered vehicle in the roadway. Vehicle operators will also give an audible signal when necessary and stop upon observing any child or any obviously confused or incapacitated person in a roadway.

4.2.5.3.2.17. Impeding the Flow of Traffic. Vehicle operators will not drive at a speed that impedes normal and reasonable movement of traffic except when reduced speed is necessary for safety.

4.2.5.3.2.18. Careless or Reckless Driving. Vehicle operators will maintain proper control of their vehicle and drive in a careful and prudent manner, having due regard for traffic, road surface, width of the roadway and other existing conditions. Operation or physical control of a vehicle is reckless when it exhibits a culpable disregard of foreseeable consequences to others from the act or omission involved. Further guidelines for determining recklessness can be found in the commentary to Article 113, UCMJ, in the Manual for Courts-Martial.

4.2.5.3.2.19. Vehicle operators cited for speeding 15 miles per hour over the speed limit in base housing will be assessed 6 points against their base driving record for the first offense. Driving privileges may be suspended for subsequent offenses.

4.2.5.3.2.20. Emergency Vehicles. Emergency vehicles are categorized as Class A, B, and C. If necessary for performance of their emergency duties, all categories of emergency vehicles may disregard rules regarding direction of movement and proceed past a stop sign when it is safe to do so. They may also park or stand irrespective of this publication.

4.2.5.3.2.20.1. Class A emergency vehicles include specially marked or equipped government owned vehicles used for law enforcement, firefighting, or medical emergencies. When responding to an emergency, Class A vehicles will activate their sirens or flashing warning lights and may

exceed the speed limit. Fire department vehicles will be operated in accordance with National Fire Protection Association Standard (NFPA) 1500.

4.2.5.3.2.20.2. Class B emergency vehicles include specially marked or equipped government or commercially owned vehicles used for disaster or accident control, clean up, or Klaxon response. When responding to an emergency, Class B vehicles will activate their flashing amber lights and may proceed through a stop sign, when it is safe to do so (alert vehicles and disaster response vehicles only).

4.2.5.3.2.20.3. Class C emergency vehicles include vehicles used by volunteer firefighters to perform disaster and emergency responses. Class C emergency vehicles (on actual response) with flashing blue lights activated will obey all posted speed limits and traffic signs.

4.2.5.3.2.20.4. Hospital, Fire Department or Alert Vehicles running code will notify the ECC/BDOC of the nature of the response and location.

4.2.5.3.2.20.5. Emergency response vehicle operators must drive with due regard for the safety of all personnel and property and are responsible for their actions.

4.2.5.3.2.21. Obedience to Emergency Response Vehicles. Vehicle operators approached by emergency response vehicles with siren and/or lights activated will yield the right of way. The operator will pull their vehicle to the right edge of the road and stop until the emergency vehicle(s) has/have passed. Vehicle operators who approach stopped or parked emergency response vehicles with lights activated will pull over to the right edge of the road, stop, and proceed as directed or when safe to do so.

4.2.5.3.2.22. Mechanical Standards. Motor vehicles, trailers, semi-trailers, etc., will not be operated on the installation unless all equipment is in good working order and in safe mechanical condition.

4.2.5.3.2.22.1. Brakes must be maintained in good working order.

4.2.5.3.2.22.2. Vehicles must be equipped with operational horns.

4.2.5.3.2.22.3. Vehicles will be equipped with a muffler that prevents excessive or unusual noise. Muffler cut-outs, bypasses, or similar devices are not authorized.

4.2.5.3.2.22.4. Windshields will be unobstructed and equipped with wipers. Vehicles will not be operated with any sign, poster, or other non-transparent material in the front windshield, side, or rear windows if the object obstructs the driver's view.

4.2.5.3.2.23. Miscellaneous Rules.

4.2.5.3.2.23.1. Children in Vehicles. Children, 12 YOA and younger, will not be left unattended in a parked vehicle in hot weather where interior temperatures may reach dangerous levels, in a vehicle with keys left accessible to children, or where conditions are deemed hazardous by a

reasonable person. Violators will be issued a DD Form 1408 and 6 points will be assessed against their base driving record. Revocation of driving privileges for one year will be considered by the commander.

4.2.5.3.2.23.2. Pets in Vehicles. No person will leave a pet unattended in a motor vehicle for a reasonable time for weather conditions, in any event shall not exceed 30 minutes. When pets are unattended, given appropriate weather conditions, the window will be positioned to allow sufficient air flow (in summer months) for the pets.

4.2.5.3.2.23.3. Excessive Stereo Music Noise. Vehicle operators have a responsibility to ensure music from their vehicles (amplified or not) does not exceed a reasonable noise level that may annoy any person or offend public decency. Noise that can be heard outside the vehicle that is deemed by the complainant as annoying or offending public decency and not witnessed by Security Forces will be documented by a detailed blotter entry. Incidents witnessed by Security Forces may be cited on a DD Form 1408 as "Public Nuisance." Security Forces may enforce the "Public Nuisance" law without a complaint being filed.

4.2.5.3.2.23.4. Offensive or Obscene Materials. Any motor vehicle that displays writing or decals, fitting the definition of indecent, will be denied entrance onto GFAFB. Indecent is defined as being grossly offensive to modesty, decency, propriety, or shocks the moral sense because it is vulgar, filthy, or disgusting in nature. Motor vehicle operators, who are willing to remove the material, or cover it, will be allowed to proceed.

4.2.5.3.2.23.5. Crossing Fire Department Hoses. No vehicle will be driven over any unprotected fire hose without the consent of the fire department official in command.

4.2.5.3.2.23.6. U-turns are prohibited on GFAFB. Emergency vehicles are permitted to make U-turns when on an emergency response and it does not interfere with other traffic.

4.2.5.3.2.23.7. Overloading a Vehicle or Obstruction to Drivers View or Mechanism. No vehicle shall be overloaded to obstruct the driver's view or prohibit the wearing of individual seatbelts. Vehicles will not be operated with an animal or person positioned between the driver's body and the steering wheel. Vehicle windows must be kept clear of ice, fog, or snow while in motion.

4.2.5.3.2.23.8. Exhibition Driving on GFAFB. Vehicle operators will not engage in drag races, acceleration contests, or speed competitions. They will not disturb the peace by causing unnecessary engine noise, squeal tires, and skid or slide by using acceleration or braking.

4.2.5.3.2.23.9. Overtaking and passing. Passing is prohibited within 100 feet of an intersection, a marked crosswalk, congested area, or school zones and streets marked with solid yellow lines.

4.2.5.3.2.23.10. Passing is permitted at intersections when the vehicle immediately in front is negotiating a left turn and the vehicle passing does not have to leave the roadway. This maneuver must be completed to the right side of the turning vehicle.

4.2.5.3.2.23.10.1. Passing of street sweepers and slow-moving vehicles is authorized when the

vehicle operator hand signals it is safe to pass or when no other vehicles are approaching from the opposite direction.

4.2.5.3.2.23.10.2. Vehicle operators approaching a bus that has stopped to load or unload passengers will stop before reaching the bus if it is using its flashing red lights. Operators may proceed with caution when the bus operator resumes motion or turns off the flashing red lights. Bus operators will ensure flashing red lights are activated only whenever passengers are being loaded or unloaded. School bus operators must also activate the driver's side mounted stop sign. School buses must be marked and equipped IAW North Dakota State law.

4.2.5.3.2.23.11. Improper Backing. At no time shall a person back a vehicle more than 50 feet upon any street, roadway, or parking lot. EXCEPTION: Dead-end driveways or streets where forward exits cannot be made.

4.2.5.3.2.23.12. Military Vehicle Spotters. When vision is impaired, vehicle operators will use a spotter, regardless of vehicle size. Spotters must be used when backing a 20 passenger or larger bus, 2½ ton or larger truck, or a semi-trailer.

4.2.5.3.2.23.13. Headlights. Headlights will be operated in accordance with the guidelines established in the North Dakota Criminal and Traffic Law Manual. Headlights should be utilized during periods of inclement weather. During the hours of darkness, drivers will dim headlights to parking lights when approaching installation entrance gates. EXCEPTION: Vehicles equipped with safety running lights (headlights) that cannot be dimmed to parking lights are exempt from dimming headlights when approaching installation entrance gates.

4.2.5.3.2.23.14. Turning Movements and Required Signals. Vehicle operators will not turn from a direct course of travel or move to the right or left until movement can be made safely. Operators will use turn signals continuously for at least 100 feet before turning. Operators will not stop suddenly or decrease speeds without giving an appropriate signal to drivers behind them.

4.2.5.3.2.23.15. Littering by or securing of vehicles carrying loads. Vehicle operators and passengers will not throw any objects from their vehicles. Vehicle loads will be securely fastened to prevent the covering or load from becoming detached and causing a hazard.

4.2.5.3.2.23.16. Open Alcoholic Beverage Containers. Vehicle operators and passengers may not drink or consume alcoholic beverages in or on any motor vehicle when the vehicle is upon a public roadway or parking lot within GFAFB property. A person may not have in that person's possession a bottle or receptacle containing alcoholic beverages, which has been opened, or the seal broken, or the contents of which have been partially removed. Containers that have been opened, or the seal broken, or the contents of which have been partially removed, must be stored in the trunk (if equipped) or in an area not immediately accessible to the vehicle operator or other passengers.

4.2.5.3.2.23.17. A vehicle may not be operated on the public highways of GFAFB unless it has a distinctive number assigned by the state department where it is registered. Vehicles must display two number plates—one on the front and one on the rear—securely fastened in a horizontal and upright position. Exceptions include motorcycles, trailers, and house trailers, which must have the

plate attached to the rear. If only one number plate is issued, it must be placed on the front of the apportioned vehicle or truck tractor and the rear of the semitrailer. The bottom of each plate must be at least twelve inches (30.48 cm) above the ground. Plates must remain clear and visible, free from mud, ice, or snow, and must not be obstructed by any words, letters, or numbers. Additionally, all outdated registration markers or plates must be removed from the vehicle. License plates remain the property of the issuing state for the duration of their validity. In years where registration tabs or stickers are issued instead of new plates, they must be displayed in the designated area on the existing number plate.

4.2.5.3.2.23.18. The use of portable headphones, earphones, cellular phones, iPods, or other listening and entertainment devices (other than hearing aids) while walking, jogging, running, bicycling, skating, or skateboarding on roadways is prohibited. Use of listening devices impairs recognition of emergency signals, alarms, announcements, approaching vehicles, human speech, and outside noise in general.

#### 4.2.6.3. Operator Distractions.

4.2.6.3.1. Operators of motor vehicles on GFAFB will not use hand-held electronic devices unless the vehicle is safely parked. Operators of GMV will not use hand-held electronic devices on or off the installation.

##### 4.2.6.3.1.1. Exception.

###### 4.2.6.3.1.1.1. When using a hands-free device.

###### 4.2.6.3.1.1.2. Intercom devices for motorcycle/passenger operators.

###### 4.2.6.3.1.1.3. Emergency vehicles receiving or placing calls in the performance of their duties.

###### 4.2.6.3.1.1.4. Government owned Land Mobile Radio (LMR), cellular phone and other government devices, used only in push-to-talk mode are considered LMR, if required in performance of official duties.

4.2.6.3.1.2. School zones at GFAFB are designated “Cell Phone Free Zones” during the school year and using any devices to include hands-free devices are prohibited.

4.4.1.1. Speed measuring devices will be used in traffic control studies and enforcement programs. SFS will purchase and employ speed measuring devices (LIDAR or RADAR) and will ensure all personnel are properly trained and certified to utilize the systems IAW local regulatory guide Traffic Accident Investigation.

#### 4.4.1.2. The training will consist of the following criteria as a minimum:

4.4.1.2.1. Describe the association between excessive speed and accidents, deaths and injuries, as well as describe the traffic safety benefits of effective speed control.

4.4.1.2.2. Describe the basic principles of RADAR/LIDAR speed measurement.

4.4.1.2.3. Identify and describe the service's policy and procedures affecting RADAR/LIDAR speed measurement and speed enforcement.

4.4.1.2.4. Identify the specific RADAR/LIDAR instrument used and describe the instrument's major components and functions.

4.4.1.2.5. Demonstrate basic skills in checking calibration, function and operating the specific RADAR/LIDAR instrument.

4.4.1.2.6. Demonstrate basic skills in preparing and presenting records and courtroom testimony relating to RADAR/LIDAR speed measurement and enforcement.

4.4.1.2.7. Training must be documented in trainee's Training Business Area (TBA), or other training platform.

4.4.1.3. *Recertification.* Recertification of operators will occur every 3 years, or as prescribed by state law or unit requirements.

4.4.2. All GMV accidents, to include GSA vehicles, major or minor, will be reported to the 319th Logistics Readiness Squadron (319 LRS) Ground Transportation, Vehicle Management, ECC/BDOC, and unit safety representative immediately whether on or off base. Prepare accident forms, DD Form 518, *Accident Identification Card*, SF Form 91, *Motor Vehicle Accident Report*, and SF Form 94, *Statement of Witness* as applicable in accordance with AFMAN 24-302. Off-base GMV accidents will be reported to the local law enforcement agency. Per AFI 24-302, paragraph 5.7.9., if involved in a GMV accident, an operator surrenders the AF Form 2293 with the Standard Form 91 and Standard Form 94(s), to the unit Vehicle Control Official.

4.4.3. Minor vehicle accidents are defined as: no injuries; no vehicles are disabled; or property damage estimated less than \$10,000.

4.4.3.1. Minor accidents will require exchanging insurance information, driver's details, and a detailed blotter entry. If patrols are engaged in other calls, ECC/BDOC can take information over the phone and direct drivers to exchange information or have vehicle owners report to ECC/BDOC to report details. SFS will complete minor vehicle accident reports and place them within the approved system of record (AFJIS).

4.4.4. Major vehicle accidents investigations are defined as: government or private vehicle with property damage estimate exceeds \$10,000; involves death or injury; requires towing; or is suspicious or hard to explain.

#### **4.5. Traffic Accident Investigation Report.**

4.5.1. Information required for minor accidents in blotter and SF reports:

4.5.1.1. Location, date, and time of accident.

4.5.1.2. Identification of drivers, pedestrians, and passengers involved.

4.5.1.3. Vehicle information and damage to vehicles and property.

4.5.1.4. Direction and speed of travel of each vehicle involved.

4.5.2. Major vehicle accidents on the installation will require a certified traffic accident investigator. 319 SFS will have personnel trained, certified and on call to conduct investigation for on base accidents.

4.5.3. All accident reports need to state whether seat belts were used and if airbags deployed.

4.6. Use of Traffic Accident Investigation Report Data.

4.6.1. 319 SFS/S3R will collect data on accidents occurring on the installation for traffic studies analysis.

#### **4.8. Parking.**

4.8.1. The 319 MSG/CC or the 319th Mission Support Group Deputy Commander (319 MSG/CD) approves all reserved parking spaces. Requesters must submit written requests to the 319 MSG/CC or CD through the 319th Civil Engineering Squadron (319 CES).

4.8.2. Reserved Parking Authorizations. Reserved parking does not include handicapped or emergency vehicle reserved parking. Only signs approved by the 319 MSG/CC will be prepared and installed by the 319 CES and recognized as official. Others will be removed immediately.

4.8.3. Parking Violations. A vehicle is parked illegally if in violation of **Attachment 2**, *Grand Forks Traffic Rules (GFTR) Points Assessment Tables*.

4.8.3.1. Recreational Vehicle Parking. Those personnel residing in Visiting Officers Quarters/Visiting Airmen Quarters may temporarily park recreational vehicles in Liberty Square parking lot until they obtain a space in the MWR recreational vehicle lot. These vehicles must not interfere with the normal flow of traffic or snow removal operations. Recreational vehicles such as campers, snowmobiles, boats, campers, and ATVs will not be parked in housing for more than 24 hours, before or after use. Recreational vehicle trailers also will not be parked in housing more than 24 hours before and after use.

4.8.3.2. MWR Resale Parking. The MWR resale lot is on the north side of the guardrail, in the parking lot of building 409. Individuals using this area must first get approval from the Outdoor Recreation Office. The Outdoor Recreation Office will issue an authorization letter that must be clearly displayed on or in vehicles using the lot. Vehicles may not be left on the lot longer than 30 days unless the Outdoor Recreation Office revalidates the authorization letter.

4.8.3.3. Temporary Long Term Parking. Those going on leave or TDY for longer than 5 days may park their vehicles in one of the following locations: *Primary*: The parking lot marked “TDY Parking” in the grass area north of building 326 (MWD facility) and to the east of the RV storage lot along “G” Street. *Alternate*: The two western-most rows, northeast and across the street from the dining facility, building 315. If the previous locations are full and additional space is needed, vehicles may be parked in the extreme north rows of the parking lot at building 607. NOTE: Vehicles parked at all locations must display a placard identifying owners, squadron, and alternate point of contact.

#### **4.9. Traffic Violation Reports.**

4.9.1. Persons committing traffic offenses on GFAFB and its properties will be issued a DD Form 1408, *Armed Forces Traffic Ticket*. Persons receiving a ticket will follow directions on the back of the ticket for reporting violation.

4.9.1.1. When civilians that have no direct military affiliation, (i.e., visitors, private company contractors, etc.) commit a traffic violation on base or become involved in a traffic accident on base, in which a ticket is issued, the 319 SFS/S3R will notify them via certified letter of their responsibility to obey base driving rules.

4.9.2. Ticket Rebuttals. When a violator receives a ticket that they believe was unjustified, they may rebut the ticket. The violator must inform 319 SFS/S3R within 5 duty days of receiving the ticket that they intend to submit a rebuttal. Rebuttal of a DD Form 1408 must be in memorandum format and submitted to 319 SFS/S3R within 14 calendar days after the ticket was issued. The rebuttal must be endorsed by the violator’s unit commander prior to submitting to 319 SFS/S3R.

4.9.2.1. The 319 SFS/S3R will forward the rebuttal and supporting documentation to the Defense Force Commander (DFC who will determine whether the ticket should be rescinded or should stand as written).

4.9.2.2. If the DFC concurs with the rebuttal, the rebuttal process is complete. If the DFC determines the ticket should stand as written, the rebuttal package will be forwarded to the 319 MSG/CC for final approval or disapproval.

4.9.2.3. The 319 MSG/CC is the final decision authority for ticket rebuttals on GFAFB. When all rebuttal action is complete the package will be forwarded to 319 SFS/S3R for disposition and filing, and the violator’s first sergeant (or immediate supervisor if unit does not have a first sergeant) will be notified of the results.

4.9.3. Organizational commanders, civilian supervisors and employers will review the DD Form 1408, or other traffic related reports. Commanders will indicate specific action taken in the “report of action taken” block or in an attached letter and return the documents to 319 SFS/S3R before the suspense date.

4.9.3.1. Balfour Beatty Housing Parking. Parking is permitted on the east side of the streets running north and south, except for Kentucky Street where parking is permitted on the west side of

the street. Parking is permitted on the north side of all streets running east and west.

4.9.3.1.1. Parking on the streets while the road is narrowed by snow is prohibited.

4.9.3.1.2. Vehicles that are illegally parked on a street obstructing snow removal operations will be cited and may be towed at the owner's expense.

4.9.4. "72-Hour Fix-it Ticket". Vehicle operators who are cited for fixable offenses may report to the ECC/BDOC within 72-hours of issuance of ticket to show proof that violation has been fixed. Types of violations that warrant a fix-it ticket are:

4.9.4.1. No proof of current insurance. NOTE: Insurance must cover date citation was issued.

4.9.4.2. No proof of current registration. NOTE: Registration must cover date citation was issued.

4.9.4.3. No proof of license only if National Crime Information Center (NCIC) states individual has proper licensing.

4.9.4.4. Lights including brakes, headlights, and turn signals.

4.9.4.5. Unsafe/cracked windshield.

4.9.4.6. If fix-it tickets are not rectified 72 hours after issuance, the ticket will be processed and points assessed. If proof of insurance or registration is dated after citation was issued, traffic points and/or revocation will be assessed.

#### **4.11. Blood Alcohol Concentration Standards.**

4.11.1. The installation follows the standards set forth in AFI 31-218, *Air Force Motor Vehicle Traffic Supervision* and North Dakota Century Code.

4.11.2. Persons under the age of 21 operating a motor vehicle with a BrAC level standard of .01 or higher is reason for automatic suspension. Coordinate with 319 RW/SJA and request approval from 319 RW/CC unless delegated to the 319 RW/CD or 319 MSG/CC prior to issuing Preliminary Suspension of Installation Driving Privileges memorandum.

#### **4.15. Involuntary Extraction of Bodily Fluids in Traffic Cases.**

4.15.1. The 319 RW/CC unless delegated to the 319 RW/CD or 319 MSG/CC will be notified in coordination with the 319 RW/SJA of a military member involved in an alcohol incident to determine if the member will be subjected to a urinalysis for drug content. If consent is not given, a command directed test will be administered. Refer to AFI 44-121, **Paragraph 3.8.2.** for command referral and AFI 31-218(I), **Chapter 4-15.** for guidance.

4.15.2. If immediate involuntary extraction of a sample is required, unit commander will coordinate AF Form 1176, *Authority to Search and Seize* with 319 RW/SJA and 319 RW/CC

unless delegated to the 319 RW/CD or 319 MSG/CC .

4.15.3. 319 MDG will provide assistance in collection of samples IAW AFI 31-218.

## CHAPTER 5

### DRIVING RECORDS AND THE TRAFFIC POINT SYSTEM

#### 5. Driving Records and the Traffic Point System.

5.1. Driving records will be electronically maintained in AFJIS database.

5.2. The traffic point system can be found in AFI 31-218, **Chapter 5**, AFMAN 31-116, **Chapter 5** and Attachment 2.

5.4.2.1. A non-moving violation is defined as a violation that does not apply to the physical operation of a motor vehicle (i.e., parking violations, failure to maintain current registration, and defective vehicle equipment).

5.4.4. An “Advisory” letter will be sent by 319 SFS/S3R, through the unit commander, to offenders who have accumulated 6 traffic points in a 6 month period.

5.4.4.1. Unit commanders will conduct counseling and interview with any person acquiring more than 6 but less than 12 traffic points within a 6 month period.

5.4.6.1. Instances other than DUI, where a suspension may be imposed, will be coordinated by 319 SFS/S3R with 319 RW/SJA and the 319 RW/CC unless delegated to the 319 RW/CD or 319 MSG/CC . See [Attachment 2](#).

## CHAPTER 6

### IMPOUNDING PRIVATELY OWNED VEHICLES

#### 6. Impounding Privately Owned Vehicles.

6.1. Persons driving motor vehicles on GFAFB consent to have their POV removed and temporarily impounded when they are parked illegally in excess of 72 hours, interfering with operations, creating a safety hazard, disabled by an accident, left unattended in a restricted/controlled area, or abandoned. Prior to impounding or towing any vehicle, all reasonable attempts will be made to contact the registered owner or operator via NCIC check, calling the registered owner, or contact with building manager unless the vehicle poses a safety or security risk. The final decision to impound a vehicle rests with the on- duty flight sergeant or higher echelon.

#### 6.2. Standards for Impoundment

6.2.1. Impoundment of Vehicles. Violations and conditions for which POVs may be impounded can be found in AFI 31-218, **Paragraph 6-2** to include the following reasons:

6.2.3.1.5. Vehicle illegally parked and after being cited with a DD Form 1408 remains illegally parked in excess of 72 hours.

6.2.3.1.6. Vehicle left unattended in a controlled area without proper authorization.

6.2.3.1.7. Vehicle driven in or left unattended in a restricted area.

6.2.3.3. The owner or person in charge has been apprehended or is in confinement and is unable or unwilling to arrange for custody or removal.

6.2.4. Prior to any vehicle being towed the following will be conducted unless it is determined the vehicle needs to be moved/towed sooner based on the situation.

6.2.4.1. Vehicles will be issued a DD Form 1408 prior to towing. Allow 72 hours for corrective actions before initiating towing procedures.

6.2.4.2. Attempts to locate owner will be completed and documented.

6.2.4.3. Vehicle owners/unit first sergeant will be notified to assist in moving vehicle.

6.2.4.4. Vehicle will be issued a DD Form 2504, *Abandoned Vehicle Notice* and vehicle will be towed at owners' expense.

#### 6.3. Towing and Storage

6.4. Vehicles not involved in criminal activity will be removed from the installation by a

contracted towing service. Interstate Towing & Recovery Service is the currently designated provider, ensuring proper accountability and security of impounded vehicles. If a vehicle is towed to an impoundment lot, 319 SFS will request one set of keys from the towing service for the enclosed impoundment area and maintain them in the ECC/BDOC. The 319 SFS will complete and issue a DD Form 2505, Abandoned Vehicle Removal Authorization, to the contractor. Before the vehicle is removed, a Security Forces member and the tow truck driver will jointly complete a DD Form 2506, Vehicle Impoundment Report. Vehicle information will be transmitted via administrative message through the NCIC computer to State Radio or the Grand Forks County Sheriff's Office. Additionally, 319 SFS will complete a DD Form 2507, Notice of Vehicle Impoundment, and send it via certified mail to the last known owner, notifying them of the impoundment and requesting details regarding the vehicle's disposition.

6.4.1. 319 SFS will coordinate with 319 LRS, after coordination with 319 RW/JA prior to any movement of non GMVs not identified as "emergency," to tow vehicles involved in a criminal investigation to a secure location for safekeeping as evidence. A DD Form 2817, *Evidence/Property Custody Document*, will be accomplished. After completion of the investigation the vehicle may be released to the owner or towed and impounded by a contracted towing company.

6.4.2. The owner or operator of a contracted wrecker service, in addition to complying with North Dakota State laws concerning impoundment of vehicles, will complete the DD Form 2506. Any government property or hazardous contraband, i.e. weapons, drugs, ammunition, etc., located within the vehicle will be collected and accounted for, via DD Form 2817 by the 319th Security Forces Squadron Investigation Section (SFS/S2I) prior to the vehicle leaving the installation.

## **6.5. Procedures for Impoundment**

6.5.1. If a POV is impounded for evidentiary purposes, the vehicle can be held for as long as the evidentiary or law enforcement purpose exists. The vehicle must then be returned to the owner without delay unless directed otherwise by competent authority.

6.5.2. If the vehicle is unclaimed after 120 days from the date notification was mailed to the last known owner, or the owner released the vehicle to GFAFB by submitting official documents to 319 RW/SJA, the vehicle will be disposed of by one of the following procedures:

6.5.2.1. Released to the lienholder, if known.

6.5.2.2. Process as abandoned property in accordance with DoD 4160.21-M, *Defense Materiel Disposition: Disposal Guidance and Procedures*.

6.5.2.2.1. Property may not be disposed of before a diligent effort has been made to find the owner or the heirs, next of kin, or legal representative of the owner.

6.5.2.2.2. The diligent effort to locate the owner shall begin no later than 7 days after the date on which the property comes into custody or control of GFAFB.

6.5.2.2.3. The period for which this effort is continued may not exceed 45 days.

6.5.2.2.4. If the owner does not reply to the correspondence, the property may not be disposed of until the expiration of 45 days after the date of notice by certified or registered mail to the persons/agency at their last known address. The notice should state the time and place of the intended sale or other disposition.

6.5.2.2.5. When diligent effort to determine those mentioned above is unsuccessful, the property may be disposed of without delay, except if vehicle has a fair market value of more than \$500, GFAFB may not dispose of the property until 45 days after the date it is received at the storage point. A final review of the proposed POV disposal must be conducted between 319 SFS and 319 RW/SJA. Once a plan is solidified, it is approved by the 319RW/CC and executed. All contracts for the disposal of abandoned vehicles must comply with rules of 10 USC 2575 listed below:

6.5.2.2.6. The proceeds from the sale of the POV under this section shall be credited to the operation and maintenance account of GFAFB and used:

6.5.2.2.6.1. To reimburse the installation for any costs incurred by the installation to collect, transport, store, protect, or sell the property; and

6.5.2.2.6.2. To the extent that the amount of the proceeds exceeds the amount necessary for reimbursing all such costs, to support morale, welfare, and recreation activities under the jurisdiction of the armed forces that are conducted for the comfort, pleasure, contentment, or physical or mental improvement of members of GFAFB.

6.5.2.2.7. The owner (or heirs, next of kin, or legal representative of the owner) of POVs the proceeds of which are credited to a military installation, may file a claim with the Secretary of War for the amount equal to the proceeds (less costs referred to above). Amounts to pay the claim shall be drawn from the morale, welfare, and recreation account of GFAFB.

6.5.2.2.8. Unless a claim is filed under this subsection within 5 years after the date of the disposal of the POV to which the claim relates, the claim may not be considered by a court or the Secretary of War.

ALFRED J. ROSALES, Colonel, USAF  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 31-218(I), *Motor Vehicle Traffic Supervision*, 22 May 2006

AFI 31-118, *Security Forces Standards and Procedures*, 17 August 2020

AFI 44 -121, *Alcohol and Drug Abuse Prevention and Treatment Program*, 18 July 2018

AFI 91-207, *The U.S. Air Force Traffic Safety Program*, 26 July 2019

AFI 90-802, *Risk Management*, 1 April 2019

AFI 24-301, *Ground Transportation*, 21 October 2019

AFI 24-302, *Vehicle Management*, 21 February 2020

AFMAN 24-306, *Operation of Air Force Government Motor Vehicles*, 9 December 2016

DAFMAN 31-103 V1, *Law Enforcement Operations*, 30 July 2024

DoDD 5525.04, *Enforcement of State Traffic Laws on DoW Installations*, 2 November 1981 with Change 3 as of 30 September 2020

North Dakota Century Code

***Abbreviations and Acronyms******AFI—Air Force Instruction***

**AFJIS**—Air Force Justice Information System

**AFMAN**—Air Force Manual

**ANSI**—American National Standards Institute

**ATV**—All Terrain Vehicle

**BAC**—Blood Alcohol Content

**BrAC**—Breath Alcohol Content

**BS**—British Standard

**BDOC**—Base Defense Operations Center

**CES**—Civil Engineering Squadron

**CPSC**—Consumer Product Safety Commission

**DFC**—Defense Force Commander

**DOT**—Department of Transportation

**DOW** – Department of War

**DUI**—Driving Under the Influence

**ECC**—Emergency Communications Center

**GFAFB**—Grand Forks Air Force Base

**GFPSAP**—Grand Forks Public Safety Answering Point

**GFTR**—Grand Forks Traffic Rules

**GMV**—Government Motor Vehicle

**GVO**—Government Vehicle Other LMR—Land Mobile Radio

**LRS**—Logistics Readiness Squadron

**MPH**—Miles Per Hour

**MSA**—Munitions Storage Area

**MSF**—Motorcycle Safety Foundation

**MSG**—Mission Support Group

**MWR**—Morale, Welfare, and Recreation

**NCIC**—National Crime Information Center

**NFPA**—National Fire Protection Association

**OHV**—Off Highway Vehicles

**POI**—Plan of Instruction

**POV**—Privately Owned Vehicle

**PPE**—Personal Protective Equipment

**RADAR**—Radio Detection and Rangin

**RW**—Reconnaissance Wing

**RUV**—Recreational Utility Vehicle

**S3R**—Reports and Analysis

**SFS**—Security Forces Squadron

**SJA**—Staff Judge Advocate

**SMF**—Snell Memorial Foundation

**SRBW**—Suspension, Revocation, Barment, Wants and Warrants

**TDY**—Temporary Duty

**UCMJ**—Uniform Code of Military Justice

**UNECE**—United Nations Economic Commission for Europe

**USC**—United States Code

**UTV**—Utility Terrain Vehicle

## Attachment 2 (Added)

**GRAND FORKS AFB TRAFFIC RULES (GFTR)  
POINTS/SUSPENSION/REVOCATION TABLE**

Table A2.1. Grand Forks AFB Traffic Rules/Points/Suspension/Revocation Table.

| PARKING<br>(See Note #1) |                                                                                                                                                                                                           |        |       |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------|
| GFTR #                   | VIOLATION                                                                                                                                                                                                 | POINTS | NOTES |
| GFTR-0001                | Parking against the flow of traffic, or on a main thoroughfare, or double parked and presenting an interference to the orderly flow of traffic.                                                           | 2      |       |
| GFTR-0002                | Parking on a sidewalk, seeded area or lawn, within an intersection, on a crosswalk, blocking a driveway or “loading zone”, or anywhere that would block a fire lane or impede firefighting operations.    | 2      |       |
| GFTR-0003                | Parking within 20 feet of a crosswalk, stop or yield sign, or building or structure not otherwise designated as an approved parking area.                                                                 | 2      |       |
| GFTR-0004                | Parking within 15 feet of a fire hydrant, dumpster, or entrance to any fire, ambulance, crash or aircraft crew vehicle exit that presents a physical obstacle or hazard to possible emergency operations. | 2      |       |
| GFTR-0005                | Parking within 5 feet of a driveway entry.                                                                                                                                                                | 2      |       |
| GFTR-0006                | Parking on any unpaved or dirt surface, or in any open area not specifically designated as a parking area.                                                                                                | 2      |       |

|           |                                                                                                                                                                                                                                                       |   |             |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------|
| GFTR-0007 | Parking in a reserved parking area specifically designated as reserved for someone else.                                                                                                                                                              | 2 |             |
| GFTR-0008 | Parking on a curve.                                                                                                                                                                                                                                   | 2 |             |
| GFTR-0009 | Unauthorized parking in designated handicapped parking areas.                                                                                                                                                                                         | 3 | See Note #2 |
| GFTR-0010 | Parking in a manner that takes more than 1 parking space.                                                                                                                                                                                             | 2 |             |
| GFTR-0011 | Backed into a diagonal parking space, with the exception of emergency response equipped vehicles.                                                                                                                                                     | 2 | See Note #1 |
| GFTR-0012 | Parking or abandoning a vehicle within 500 yards of the posted area immediately outside the Munitions Storage Area (MSA) perimeter fence. Operators who have difficulty with their vehicles within this area must immediately telephone the ECC/BDOC. | 2 |             |
| GFTR-0013 | Vehicle parked in violation of regulations constituting a public nuisance or hazard.                                                                                                                                                                  | 2 | See Note #1 |
| GFTR-0014 | Vehicle left unattended in a controlled or restricted area presenting a hazard or adverse impact to mission activities.                                                                                                                               | 2 |             |
| GFTR-0015 | Unattended Child under 12 years of age left in vehicle. Animals are included if a danger exists to the animal.                                                                                                                                        | 6 | See Note #3 |
| GFTR-0016 | Abandoned Vehicle.                                                                                                                                                                                                                                    | 3 |             |

|                                      |                                                                                                                                                                                           |               |              |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------|
| GFTR-0017                            | Vehicle parked in an authorized parking area that cannot be moved due to defects, such as flat tires, no engine, or any vehicle that presents an “eyesore,” will be considered abandoned. | 2             |              |
| GFTR-0018                            | Illegally parked in designated handicap area (no decal, license or placard displayed).                                                                                                    | 3             |              |
| GFTR-0019                            | Unattended Vehicle (while running).                                                                                                                                                       | 3             | See Note #4  |
| GFTR-0020                            | Misuse of handicap decal.                                                                                                                                                                 | 3             | See Note #5  |
| GFTR-0021                            | Parking on the streets while the road is narrowed by snow is prohibited.                                                                                                                  | 2             | See Note #6  |
| GFTR-0024                            | Parking on South side of streets running East/West in Military Family Housing (MFH)                                                                                                       | 2             |              |
| GFTR-0025                            | Parking on West side of streets running North/South in MFH (except Kentucky)                                                                                                              | 2             |              |
| GFTR-0026                            | Vehicles that are illegally parked on a street obstructing snow removal operations will be cited and may be towed at the owner's expense.                                                 | 2             |              |
| <b>REGISTRATION/INSURANCE/PLATES</b> |                                                                                                                                                                                           |               |              |
| <b>GFTR #</b>                        | <b>VIOLATION</b>                                                                                                                                                                          | <b>POINTS</b> | <b>NOTES</b> |
| GFTR-0027                            | Improper Registration (fraudulent tags).                                                                                                                                                  | 4             |              |
| GFTR-0028                            | Improper Registration (expired or unregistered).                                                                                                                                          | 2             | See Note #2  |
| GFTR-0029                            | Failure to display current year tabs.                                                                                                                                                     | 2             | See Note #7  |
| GFTR-0030                            | Failure to carry registration.                                                                                                                                                            | 2             | See Note #7  |

|                          |                                                                                                       |               |                                                                                                                          |
|--------------------------|-------------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------|
| GFTR-0031                | Failure to provide current registration.                                                              | 2             | See Note #7                                                                                                              |
| GFTR-0032                | Improper display of license plate.                                                                    | 2             | See Note #7                                                                                                              |
| GFTR-0033                | License plate not clearly visible.                                                                    | 2             |                                                                                                                          |
| GFTR-0034                | Failure to display license plate.                                                                     | 2             |                                                                                                                          |
| GFTR-0035                | Operating a Motor Vehicle without minimum liability insurance.                                        | 2             | See Note #2                                                                                                              |
| GFTR-0036                | Failure to have possession of Insurance.                                                              | 2             | See Note #7                                                                                                              |
| GFTR-0037                | Operating a Motor Vehicle without a valid License.                                                    | 2             | See Note #2                                                                                                              |
| GFTR-0038                | Failure to have possession of License.                                                                | 2             |                                                                                                                          |
| GFTR-0039                | Driving while driver's license or installation driving privileges are under suspension or revocation. |               | 2 Year Revocation IAW AFI 31-218                                                                                         |
| GFTR-0040                | Permitting an unlawful or fraudulent use of an official driver's license.                             |               | See Note #2 Exception: Suspension of 6 months or less or revocation not to exceed 1 year is discretionary IAW AFI 31-218 |
| <b>RESTRAINT SYSTEMS</b> |                                                                                                       |               |                                                                                                                          |
| <b>GFTR #</b>            | <b>VIOLATION</b>                                                                                      | <b>POINTS</b> | <b>NOTES</b>                                                                                                             |
| GFTR-0041                | Child not using proper restraint system in car.                                                       | 2             | Refer to <b>Paragraph</b> 4-2.c.(3). See Note #7                                                                         |
| GFTR-0042                | Child restraint system used/installed improperly.                                                     | 2             |                                                                                                                          |
| GFTR-0043                | Failure of operator or occupants to use available restraint system devices while moving.              | 2             | Operator assessed points for occupants under 18 years old                                                                |
| <b>ALCOHOL-RELATED</b>   |                                                                                                       |               |                                                                                                                          |
| <b>GFTR #</b>            | <b>VIOLATION</b>                                                                                      | <b>POINTS</b> | <b>NOTES</b>                                                                                                             |
| GFTR-0044                | Refusal to submit to or failure to complete chemical tests (implied consent).                         |               | 1 Year Revocation IAW AFI 31-218                                                                                         |

|                            |                                                                                                                                                                                                                 |               |                                  |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------|
| GFTR-0045                  | DUI-Driving Under the Influence (BAC = 0.08% or greater) or driving while under the influence of any narcotic or any other drug to the degree where the driver is rendered incapable of safe vehicle operation. |               | 1 Year Revocation IAW AFI 31-218 |
| GFTR-0046                  | DUI-Driving Under the Influence (BAC or BrAC of .01% or above while under the age of 21).                                                                                                                       |               | 1 Year Revocation IAW AFI 31-218 |
| GFTR-0047                  | DWI-Driving While Impaired (BAC = 0.05% but less than 0.08%).                                                                                                                                                   | 6             |                                  |
| GFTR-0048                  | Open alcohol container in passenger cabin of vehicle and/or readily accessible to the driver or passengers while in their seats.                                                                                | 2             |                                  |
| GFTR-0049                  | Permitting Another To Operate a Motor Vehicle While Intoxicated.                                                                                                                                                | 6             |                                  |
| GFTR-0050                  | Sobriety Check Point: Circumventing or avoiding.                                                                                                                                                                | 4             |                                  |
| <b>SPEEDING VIOLATIONS</b> |                                                                                                                                                                                                                 |               |                                  |
| <b>GFTR #</b>              | <b>VIOLATION</b>                                                                                                                                                                                                | <b>POINTS</b> | <b>NOTES</b>                     |
| GFTR-0051                  | Speed Contests: Participating in a speed contest or race.                                                                                                                                                       | 6             |                                  |
| GFTR-0052                  | Speed too fast for conditions.                                                                                                                                                                                  | 2             |                                  |
| GFTR-0053                  | Speed too slow for traffic conditions, and/or impeding the flow of traffic, causing potential safety hazard.                                                                                                    | 2             |                                  |
| GFTR-0054                  | Speeding 1 to 10 MPH above posted speed limit.                                                                                                                                                                  | 3             |                                  |
| GFTR-0055                  | Speeding over 10 but not more than 15 MPH above posted speed limit.                                                                                                                                             | 4             |                                  |
| GFTR-0056                  | Speeding over 15 but not more than 20 MPH above posted speed limit.                                                                                                                                             | 5             |                                  |

|                          |                                                                                                    |               |                                                                                                                          |
|--------------------------|----------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------|
| GFTR-0057                | Speeding over 20 MPH above posted speed limit.                                                     | 6             |                                                                                                                          |
| GFTR-0058                | Speeding 15 MPH or more over posted speed limit in housing.                                        | 6             | 2nd Offense—See Note #2                                                                                                  |
| GFTR-0059                | Speeding 1-5 MPH over posted speed limit in a School Zone.                                         | 4             |                                                                                                                          |
| GFTR-0060                | Speeding 6-9 MPH over posted speed limit in a School Zone                                          | 4             | See Note #2                                                                                                              |
| GFTR-0061                | Speeding 10 MPH or more over posted speed limit in a School Zone.                                  | 6             | See Note #2                                                                                                              |
| GFTR-0062                | Careless or Reckless Driving.                                                                      | 6             | See Note #2                                                                                                              |
| <b>MOVING VIOLATIONS</b> |                                                                                                    |               |                                                                                                                          |
| <b>GFTR #</b>            | <b>VIOLATION</b>                                                                                   | <b>POINTS</b> | <b>NOTES</b>                                                                                                             |
| GFTR-0063                | Passing or overtaking a stopped school bus with flashing red lights or mounted stop sign employed. | 6             |                                                                                                                          |
| GFTR-0064                | Improper Passing.                                                                                  | 4             |                                                                                                                          |
| GFTR-0065                | Improper Turning Movements (No Official Sign involved).                                            | 3             |                                                                                                                          |
| GFTR-0066                | Improper Overtaking.                                                                               | 3             |                                                                                                                          |
| GFTR-0067                | Other Moving Violations (Involving Driver Behavior only).                                          | 3             |                                                                                                                          |
| GFTR-0068                | Driver involved in accident is deemed responsible.                                                 | 1             | Must be additional to another citation                                                                                   |
| GFTR-0069                | Driving on the wrong side of the road.                                                             | 2             |                                                                                                                          |
| GFTR-0070                | Conviction of fleeing, or attempting to elude, a police officer.                                   |               | See Note #2 Exception: Suspension of 6 months or less or revocation not to exceed 1 year is discretionary IAW AFI 31-218 |

|           |                                                                                                                                                                                                                                  |   |                                                                                                                          |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------|
| GFTR-0071 | Mental or physical impairment (not including alcohol or other drug use) to the degree rendered incompetent to drive.                                                                                                             |   | See Note #2 Exception: Suspension of 6 months or less or revocation not to exceed 1 year is discretionary IAW AFI 31-218 |
| GFTR-0072 | Prohibited U-turn.                                                                                                                                                                                                               | 3 |                                                                                                                          |
| GFTR-0073 | Breaking Traction/Exhibition of Speed.                                                                                                                                                                                           | 4 |                                                                                                                          |
| GFTR-0074 | Failure to stop for school bus or school-crossing signals.                                                                                                                                                                       | 4 |                                                                                                                          |
| GFTR-0075 | Improper Backing.                                                                                                                                                                                                                | 3 |                                                                                                                          |
| GFTR-0076 | Failure to Use Vehicle Spotter                                                                                                                                                                                                   | 2 |                                                                                                                          |
| GFTR-0077 | Failure to Dim Headlights/High Beams.                                                                                                                                                                                            | 2 |                                                                                                                          |
| GFTR-0078 | Failure to Dim Headlights when Approaching Installation Gates.                                                                                                                                                                   | 2 |                                                                                                                          |
| GFTR-0079 | Failure to Signal/Turning.                                                                                                                                                                                                       | 2 |                                                                                                                          |
| GFTR-0080 | Driving on a Seeded Area.                                                                                                                                                                                                        | 2 |                                                                                                                          |
| GFTR-0081 | Operating an unsafe vehicle (All equipment is not in good working order).                                                                                                                                                        | 2 |                                                                                                                          |
| GFTR-0082 | Following too close.                                                                                                                                                                                                             | 4 |                                                                                                                          |
| GFTR-0083 | Failure to yield to pedestrians in designated walkway/crosswalk.                                                                                                                                                                 | 3 | 1 additional point if offense occurred in a school zone                                                                  |
| GFTR-0084 | Failure to obey traffic signals/instructions given by a Security Forces Member; or any official regulatory traffic sign/device requiring a full stop or yield of right of way; denying entry; or requiring direction of traffic. | 4 |                                                                                                                          |
| GFTR-0085 | Permitting Unauthorized/Physically Impaired Person to Drive.                                                                                                                                                                     | 6 |                                                                                                                          |

|           |                                                                                                                               |   |                                                         |
|-----------|-------------------------------------------------------------------------------------------------------------------------------|---|---------------------------------------------------------|
| GFTR-0086 | Use of Cellular Phone or Portable Electronic Device while operating a Motor Vehicle (these devices must be hands free).       | 3 | 2nd Offense—See Note #2                                 |
| GFTR-0087 | Stopping within an intersection.                                                                                              | 3 |                                                         |
| GFTR-0088 | Failure to yield (no official sign involved).                                                                                 | 4 |                                                         |
| GFTR-0089 | Failure to yield right of way to emergency vehicle.                                                                           | 4 |                                                         |
| GFTR-0090 | Wearing of headphones/earphones while driving a motor vehicle (Bluetooth devices for hands-free cell phone usage are exempt). | 3 |                                                         |
| GFTR-0091 | Operating a RADAR detection device on the installation.                                                                       | 3 | 1 additional point if offense occurred in a school zone |

| NON-MOVING |                                                                                                   |        |             |
|------------|---------------------------------------------------------------------------------------------------|--------|-------------|
| GFTR #     | VIOLATION                                                                                         | POINTS | NOTES       |
| GFTR-0092  | Failure to report or Fleeing the Scene of an accident.                                            | 6      |             |
| GFTR-0093  | Unsafe Vehicle/Load.                                                                              | 2      |             |
| GFTR-0094  | Defective Vehicle.                                                                                | 2      | See Note #7 |
| GFTR-0095  | Major Vehicle Maintenance:<br>Conducted in military family housing or the dormitory parking lots. | 2      |             |
| GFTR-0096  | Vehicle Exhaust: Emitting excessive exhaust or smoke or noise.                                    | 2      | See Note #7 |
| GFTR-0097  | Vehicle lighting/turn signals/horns:<br>Nonoperational or not working as intended.                | 2      | See Note #7 |

|           |                                                                                                                                                                                                                                                   |   |             |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------|
| GFTR-0098 | Vehicle<br>Windows/Windshields:<br>Failure to maintain as<br>operational/free of defects<br>and obstructions.                                                                                                                                     | 2 | See Note #7 |
| GFTR-0099 | Vehicle Standards: Vehicle<br>not operated in compliance<br>with the manufacturer's<br>operating standards;<br>lighting, braking, steering,<br>or safety systems non-<br>operational or not meeting<br>all of the manufacturer's<br>standards.    | 2 | See Note #7 |
| GFTR-0100 | Windshield obstructed or<br>not equipped with<br>windshield wipers.                                                                                                                                                                               | 2 |             |
| GFTR-0101 | Tinted Windows: North<br>Dakota allow 70% light<br>transmission on windshield;<br>50% light transmission on<br>driver/passenger windows;<br>any percentage on rear<br>windows.                                                                    | 2 | See Note #7 |
| GFTR-0102 | Vehicle body parts, to<br>include bumpers, not<br>permanently affixed.                                                                                                                                                                            | 2 | See Note #7 |
| GFTR-0103 | Tires: Failure to comply<br>with manufacturer's<br>recommendation.                                                                                                                                                                                | 2 | See Note #7 |
| GFTR-0104 | Vehicle believed to be<br>unsafe or improperly<br>equipped by Security<br>Forces.                                                                                                                                                                 | 2 | See Note #7 |
| GFTR-0105 | Excessive Stereo Music<br>Noise. Vehicle operators<br>have a responsibility to<br>ensure music from their<br>vehicles (amplified or not)<br>does not exceed a<br>reasonable noise level that<br>may annoy any person or<br>offend public decency. | 2 |             |

|                                            |                                                                                                                                                            |               |                                        |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------|
| GFTR-0106                                  | Offensive or Obscene Materials: Any motor vehicle that displays writing or decals, fitting the definition of indecent, will be denied entrance onto GFAFB. | 2             | See Note #7                            |
| GFTR-0107                                  | Littering by or securing of vehicle loads (Throwing of objects from vehicle included).                                                                     | 2             |                                        |
| <b>MOTORCYCLE/MOPEDS/SNOWMOBILES/BIKES</b> |                                                                                                                                                            |               |                                        |
| <b>GFTR #</b>                              | <b>VIOLATION</b>                                                                                                                                           | <b>POINTS</b> | <b>NOTES</b>                           |
| GFTR-0108                                  | Operating snowmobile in an undesignated area.                                                                                                              | 3             |                                        |
| GFTR-0109                                  | Clinging to a Vehicle (Motorcycle).                                                                                                                        | 4             |                                        |
| GFTR-0110                                  | Improperly riding on a motorcycle.                                                                                                                         | 2             |                                        |
| GFTR-0111                                  | Overtaking or passing a vehicle in the same lane with more than two abreast.                                                                               | 2             |                                        |
| GFTR-0112                                  | Riding more than designed for.                                                                                                                             | 2             |                                        |
| GFTR-0113                                  | Unlawful carrying of passengers.                                                                                                                           | 2             |                                        |
| GFTR-0114                                  | Unlawful carrying of packages.                                                                                                                             | 2             |                                        |
| GFTR-0115                                  | Failure to wear approved bicycle helmet while riding.                                                                                                      | 2             | Meets DOT, UNECE, BS or Snell Standard |
| GFTR-0116                                  | Failure to use/have safety equipment during nighttime on a bicycle.                                                                                        | 2             |                                        |
| GFTR-0117                                  | Failure to utilize headlights while operating or riding on a motorcycle, MOPED, or a three-wheel vehicle and ATV.                                          | 2             |                                        |
| GFTR-0118                                  | Failure to have proper equipment on two-wheel vehicle (i.e. two rear-view mirrors, headlight).                                                             | 2             |                                        |

|                      |                                                                                                                                                |               |                                                                                               |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------|
| GFTR-0119            | Failure to wear an approved helmet, proper PPE.                                                                                                | 3             | See Note #8                                                                                   |
| GFTR-0120            | Operating an unregistered or non-street legal motorized scooter or operating an authorized scooter without a valid driver's license or permit. | 3             |                                                                                               |
| <b>MISCELLANEOUS</b> |                                                                                                                                                |               |                                                                                               |
| <b>GFTR #</b>        | <b>VIOLATION</b>                                                                                                                               | <b>POINTS</b> | <b>NOTES</b>                                                                                  |
| GFTR-0121            | Receiving 4 non-moving violations within a 4 month period.                                                                                     |               | See Note #2                                                                                   |
| GFTR-0122            | Receiving a total of 5 citations, moving or non-moving, within 6 months.                                                                       |               | See Note #2                                                                                   |
| GFTR-0123            | Accumulating 12 points in 12 months on base driving record.                                                                                    |               | See Note #2 Exception:<br>Suspension/revocation must be no less than 6 months IAW AFI 31-218. |
| GFTR-0124            | Accumulating 18 points in 24 months on base driving record.                                                                                    |               | See Note #2 Exception:<br>Suspension/revocation must be no less than 6 months IAW AFI 31-218. |
| <b>NOTES:</b>        |                                                                                                                                                |               |                                                                                               |

1. Emergency response vehicles are exempt from parking violations when responding to an incident.
2. Offense may result in suspension or revocation of installation driving privileges. In coordination with the DFC, the 319 RW/CC will determine issuance of suspension/revocation (and length if issued). Any minimum/maximum mandatory requirements per AFI 31-218 will be listed as an “exception”.
3. Children or animals were left in dangerous conditions in vehicle, i.e., in hot weather where interior temperatures may reach dangerous levels, keys left accessible to children or where conditions are deemed hazardous by a reasonable person. No person will leave a pet unattended in a motor vehicle for a period of 30 minutes or more. When pets are unattended, given appropriate weather conditions, the window will be positioned to allow sufficient air flow (in summer months) for the pets.
4. During winter periods, vehicles may be left running unoccupied outside of personal residence for no more than 20 minutes to warm up the engine prior to operating. Operators are responsible to ensure vehicles are secured at all times when they are not with the vehicle. Vehicle operators are prohibited from leaving a vehicle running while entering a facility to conduct business (i.e. stopping at the Shoppette, Post Office, etc.).
5. Misuse occurs when a vehicle has a handicap decal displayed, but the occupant is not the decal or placard registrant and is not dropping off or picking up the handicapped registrant. Also includes parking in an area designated for “Van” access only, and handicap registrant has parked another vehicle class instead.
6. Defective vehicle violations will be corrected within 72 hours after being cited. The vehicle operator will report to the ECC/BDOC for verification of the correction within the 72-hour period.
7. Assess 4 points when no restraint system of any kind is used.
8. Motorcycle PPE: Impact Resistant Goggles - Meets ANSI, UNECE or BS approved. Windshield does not constitute eye protection; Protective Clothing - Long sleeved shirt or jacket, long trousers, full fingered gloves, Foot Protection - Over the ankle hard soled footwear that affords protection for feet and ankles. Riders should select PPE that incorporates fluorescent colors and retro-reflective material.