

**BY ORDER OF THE COMMANDER
LAUGHLIN AIR FORCE BASE**



**AIR FORCE INSTRUCTION 31-
218_LAUGHLINAFB
Supplement**

21 JULY 2023

Motor Vehicle Traffic Supervision

**PUBLICATION AND FORMS
MANAGEMENT**

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This publication implements AFI 91-207, *The US Air Force Traffic Safety Program*, AFI 31-218, *Motor Vehicle Supervision*, AR 190-5, *Motor Vehicle Traffic Supervision*, and DoDI 6055.04, *Motor Vehicle and Traffic Safety*. It provides informational guidance on motor vehicle supervision on Laughlin AFB. All military and civilian operators will adhere to the Texas Transportation Code/AR 190-5, for Driver and Vehicle Requirements. This publication will be used to enforce the "Texas Rules of the Road" in accordance with AFI 91-207 and encourage compliance. This publication applies to any person coming on to the installation. Refer recommended changes and questions about this publication to the OPR listed above using the AF Form 847, Recommendation for Change of Publication; route AF Forms 847 from the field through the appropriate chain of command. This publication may be supplemented at any level, but all supplements must be routed to the OPR of this publication for coordination prior to certification and approval. Ensure that all records created as a result of processes described in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). The authorities to waive wing, unit, delta or garrison level requirements in this publication are identified with a tier ("T-0, T-1, T-2, T-3") number following the compliance statement. Submit requests for waivers through the chain of command to the appropriate tier waiver approval authority, or alternately, to the publication OPR for non-tiered compliance items.

Chapter 1

INTRODUCTION.

1.1. Delegation of Authority. Installation commander (47 FTW/CC) may delegate their responsibilities to the Installation Vice Commander (47 FTW/CV), Mission Support Group Commander (47 MSG/CC), or Mission Support Group Deputy Commander (47 MSG/CD), IAW DAFI 31-218, *Motor Vehicle Traffic Supervision*.

1.1.1. The 47 FTW/CC delegates the authority under this instruction to the 47 MSG/CC and 47 MSG/CD. All instances within this instruction will be the responsibility of the 47 FTW/CC's designees.

1.1.2. The 47 SFS/Defense Force Commander (DFC) will be the principle advisor to the 47 MSG/CC on issues pertaining to the safe movement of personnel and traffic. The 47 SFS/DFC exercises staff responsibility for directing, regulating and controlling traffic and enforcing installation rules pertaining to traffic control. The 47 SFS/DFC through the coordination and approval of the 47 MSG/CC, administers the suspension and revocation of on-base driving privileges as required by this directive pursuant to the traffic point system.

Chapter 2

TRAFFIC SUPERVISION.

2.1. Traffic Point System. The accumulation of 12 points within 12 consecutive months or 18 points within 24 consecutive months may result in suspension/revocation of base driving privileges for a period of up to 1 year.

2.2. Points Assessed. When two or more violations are committed on a single occasion, points may be assessed for each violation. Point assessment for moving violations will be IAW [Table 2.1](#) of this instruction. Non-moving violations will be levied for the indicated violation as outlined in [Table 2.2](#) of this instruction.

2.3. Traffic Violations. Littering is prohibited; no person will dispose trash on a roadway, parking lot, or any other area not designated for waste disposal. Drivers found in violation will be assessed (3) three points under the “Other Moving Violations (involving driver behavior only)” in [Table 1.1](#) of this instruction.

2.3.1. Operators or passengers in any type of personnel conveyance (including bicycles, motorcycles, or mopeds) shall not grab or hold on to any conveyance in motion nor will the operator of any such conveyance allow any person or other transportation means to grab or hold on to their conveyance.

2.3.2. Driving through any parking area for the purpose of bypassing normal traffic flow on the street is prohibited. Additionally, motor vehicles are restricted from crossing solid white or yellow lines outlining parking spaces in a parking area.

2.3.3. Excessively loud mufflers and sound systems that can be heard from 50 or more feet away constitute a safety hazard as they prevent operators from hearing emergency sirens and vehicle horns; therefore, no vehicle will operate with an excessively loud muffler or sound system.

2.3.4. It is prohibited to operate any motor vehicle equipped with a display screen unless the display screen is used solely to aid the driver in the operation of the vehicle. This does not include closed circuit monitors or computer terminal monitors used by law enforcement agencies in law enforcement motor vehicles.

2.3.5. Vehicles operated on Laughlin AFB are prohibited from creating new driving paths or new off-road parking. Vehicles must remain on already existing unimproved roads.

2.3.6. Restraint systems (seatbelt) will be worn by all vehicle occupants (unless medically waived for safety reasons).

2.3.6.1. Children under eight (8) years of age, unless the child is taller than four (4) feet, nine (9) inches, must be in in a restraint system (car seat/booster seat) in adherence to Texas Transportation Code 545.412, *Child Passenger Safety Seat Systems*. The car seat or booster seat will be certified by the manufacturer to meet all applicable Federal performance standards and will be installed in accordance with the manufacturer’s instructions.

2.3.7. Upon implementation of increased Force Protection Conditions (FPCONs), drivers whose vehicles are parked within identified standoff areas must immediately move their

vehicles. Drivers who fail to comply will be cited and have their vehicles towed outside the standoff area. The owner/operator will be held responsible for any associated costs to towing.

2.4. Radar Detection Devices. The use of radars or laser detection devices are prohibited on Laughlin AFB. No person will use a radar detection device to indicate the presence of speed-recording instruments or to transmit simulated erroneous speeds while operating any vehicle. If present in a vehicle, they must be shut off and put out of sight.

2.5. Motor Vehicle Accidents. All military members and on-duty federal employees involved in an accident that results in damage to military property shall inform Security Forces and their respective Unit Safety Representative, regardless of whether the incident occurred on or off the installation.

Table 2.1. Point Assessment Table Moving.

Moving Violations	Points Assessed
Reckless driving (willful and wanton disregard for the safety of persons or property).	6
Owner knowingly and willfully permitting a physically impaired person to operate the owner's motor vehicle.	6
Fleeing the scene (hit and run)—property damage only.	6
Driving vehicle while impaired (BAC more than 0.05 percent and less than 0.08 percent).	6
Speed contests.	6
Speed too fast for conditions.	2
Speed too slow for traffic conditions, and/or impeding the flow of traffic, causing potential safety hazard.	2
Failure of operator or occupants to use available restraint system devices while moving (operator assessed points).	2
Failure to properly restrain children in a child restraint system while moving (when child is under 8 years of age or the height of child does not exceed 4 foot, 9 inches).	2
One to 10 miles per hour over posted speed limit.	3
Over 10 but not more than 15 miles per hour above posted speed limit.	4
Over 15 but not more than 20 miles per hour above posted speed limit.	5
Over 20 miles per hour above posted speed limit.	6
Following too close.	4
Failure to yield right of way to emergency vehicle.	4
Failure to stop for school bus or school-crossing signals.	4
Failure to obey traffic signals or traffic instructions of an enforcement officer or traffic warden; or any official regulatory traffic sign or device requiring a full stop or yield of right of way; denying entry; or requiring direction of traffic.	4
Improper passing.	4
Failure to yield (no official sign involved).	4
Improper turning movements (no official sign involved).	3

Wearing of headphones/earphones while driving motor vehicles (two or more wheels).	3
Failure to wear an approved personal protective equipment while operating or riding on a motorcycle, MOPED, or open three or four-wheel vehicle powered by a motorcycle-like engine.	3
Improper overtaking.	3
Other moving violations (involving driver behavior only).	3
Operating an unsafe vehicle	2
Driver involved in accident is deemed responsible (only added to points assessed for specific offenses).	1
Operating a radar detection device to indicate the presence of speed recording instruments or to transmit simulated erroneous speed.	3

Table 2.2. Points Assessment Table Non-Moving.

Non-Moving Violations	Points Assessed
Unattended Child under 12 years of age left in vehicle. Animals are included if a danger exists to the animal.	6
Improper Registration (fraudulent tags).	4
Misuse of handicap decal.	3
Illegally parked in designated handicap area (no decal, license or placard displayed).	3
Unattended Vehicle (while running).	3
Failure to maintain current vehicle insurance.	3
Abandoned Vehicle.	3
Improper Parking (See Chapter 5).	2
Improper Registration (expired or unregistered).	2

Table 2.3. Points Assessment Table Safety Violation.

Safety Violations (Automatic 7-day Driving Suspension)	Points Assessed
One to 10 miles per hour over the posted speed limit (school zone)	6
Over 10 but not more than 15 miles per hour above posted speed limit. (school zone)	7
Over 15 but not more than 20 miles per hour above posted speed limit. (school zone)	8
Over 20 miles per hour above posted speed limit. (school zone)	9
Failure to yield to pedestrians. (school zone)	6
Improper passing (school zone)	6

2.6. Citations. Drivers who receive three citations for violating Laughlin AFB parking regulations or other non-moving violations in an 18-month period may receive a 6-month

suspension of their installation driving privileges. If any subsequent violations within the same 18-month period occur, the violator may be subject to an additional revocation of up to 12-months.

2.6.1. Fix-it Tickets: If proof of valid vehicle registration, valid insurance, or valid driver's license is not produced, the operator will be issued a fix-it ticket along with possible suspension/revocation of driving privileges. The operator will be given a 72-hour grace period to produce proper documentation dated prior to the citation. If the individual did not have valid, current insurance, or registration at the time of the citation, the ticket will stand.

2.7. Citation Rebuttal Process. The violator must notify 47 Security Forces Reports and Analysis (47 SFS/S5R) within five (5) duty days from the date of citation issue of their intent to rebut the citation. Notification can be sent in person or via email, 47SFS.ReportsAnd.Analysis@us.af.mil.

2.7.1. Violator will provide name, unit, and date/time of citation, ticket number, offense and issuing SF patrol name.

2.7.2. 47 SFS/S5R will provide violator, with the rebuttal letter and advise them on the rebuttal process.

2.7.3. Individual must submit their rebuttal letter (Attachment X) with their commander's endorsement within 14 duty days from date of citation issue.

2.7.3.1. Commander endorsement is to ensure commander-level involvement. The individual's commander must add comments supporting the individual's guilt or innocence.

2.7.4. The completed package will be submitted to the 47 SFS/DFC and will evaluate rebuttal circumstances, surrounding alleged violations.

2.7.4.1. The 47 SFS/DFC will endorse the suspected violator's appeal with their recommendation and subsequently forwarded to the 47 MSG/CC.

2.7.5. The 47 MSG/CC is the final authority on traffic citation appeals. The results of the appeal review will be forwarded to the 47 SFS/S5R for disposition.

2.7.6. 47 SFS/S5R will notify the suspected violator of the final outcome of the ticket rebuttal.

Chapter 3

SUSPENSION OR REVOCATION.

3.1. Defined. Driving a government vehicle or privately owned vehicle on Laughlin Air Force Base is a privilege granted by the 47 FTW/CC.

3.1.1. Suspension. Suspensions are issued when other measures fail to improve a driver's performance. Measures include counseling, remedial driving training, etc. Driving privileges may be suspended up to six (6) months.

3.1.2. Revocation. Revocations are severe administrative measures to be exercised for serious moving violations or when corrective actions have failed. Revocation of driving privileges will be six (6) months or more.

3.2. Notification. All military and DoD affiliated individuals will notify their first sergeant or commander/civilian leader within 24 hours or next duty day on all moving/non-moving/other violations.

3.2.1. Based on the severity of the violation, a pre-signed suspension or revocation letter of base driving privileges will be effective after written notice is received, pending resolution of an intoxicated driving incident involving active duty, dependent family members, retired military, and DoD civilians, regardless of the geographic location of the intoxicated driving incident.

3.2.2. Driving privileges can be suspended or revoked for a period of up to one (1) year when a serious incident involving a motor vehicle occurs and it is determined immediate revocation of driving privileges is required to preserve public safety or the good order and discipline of Laughlin AFB personnel. Individuals will be notified in writing when their driving privileges are under consideration for suspension or revocation, and they will be offered an administrative hearing.

3.2.2.1. Multiple suspensions can run consecutively or concurrently.

3.2.3. Any individual operating a motor vehicle with a suspended, revoked, or invalid driver's license is subject to up to a one (1) year revocation of driving privileges based on credible evidence.

3.2.4. One (1) year for driving or permitting the operation of an uninsured vehicle in violation of the vehicle code.

3.2.5. One (1) year for persons lawfully apprehended for driving under the influence and/or refusal to submit or complete a test to measure the alcohol content in blood and/or the presence of any other drug.

3.2.6. One (1) year for persons refusing to consent to command-directed Random Anti-terrorism Measures (RAMs) or Random Installation Entry/Exit Checks (RIEVCs).

3.2.7. Up to six (6) months if a driver continually violates installation parking regulations.

3.3. DUI/DWI Suspension. An intoxicated driving incident on or off the installation involving an active duty military member, will immediately result in a suspension of installation driving privileges, pending resolution. An intoxicated driving incident on the installation involving

dependents, retired military members, DoD civilians, and contractors, will immediately result in a suspension of installation driving privileges. These suspensions apply regardless of the geographic location of an intoxicated incident.

3.4. Cellular Device Use. Use of non-hands free cellular devices while operating a motor vehicle on base is prohibited. Vehicle operators using non-hands free cellular devices must exit the main roadway and bring their vehicle to a complete stop out of the flow of traffic before using the device. This policy extends to text messaging or “texting”. Texting is defined as, “reading from or entering data into any handheld or other electronic devices,” to include “e-mailing, instant messaging, obtaining navigational information or engaging in any other form of electronic data retrieval of electronic data communication” IAW DoDI 6055.04

3.4.1. Any individual on Laughlin AFB observed by Security Forces using a non-hands free cellular device while operating a motor vehicle under their control will be issued a pre-signed 15-day (first offense) and 30-day (second offense) suspension of installation driving privileges. If a third offense has been observed by Security Forces and/or identified by 47 SFS/S5R, a six (6) month driving suspension letter will be issued.

3.5. Fleeing the Scene/Hit and Run. Any individual who fails to report an accident or leaves the scene of an accident that he or she is involved in is subject to a six (6) month to one (1) year revocation of installation driving privileges based on provided evidence, as determined by the 47 FTW/CC or designee.

3.6. Partial/Restricted Driving. The 47 FTW/CC or designee may authorize partial or restricted driving privileges to those whose authority to drive on Laughlin AFB was suspended or revoked by a military service authority.

3.6.1. An operator applying for partial or restricted driving privileges must route a request containing proof of valid driver’s license, letter of request stating the justification, and an AF Fom 1168, *Staff Summary Sheet or and electric Staff Summary Sheet*, both endorsed by his or her commander.

3.6.2. 47 SFS/S5R will compile and enclose copies of the revocation/suspension package pertaining to the request. The request will be routed through the 47 SFS/S5, 47 SFS/DFC and 47 FTW/JA prior to being reviewed by the 47 FTW/CC or designee.

3.6.3. Personnel who have been granted partial/restricted driving privileges must maintain the letter of authorization on their person at all times while operating a vehicle on the installation. The letter of authorization must include under what circumstance the partial/restricted driving privileges apply (e.g., from gate to duty section).

3.6.4. Laughlin AFB unit commanders have discretionary authority to initiate a request to suspend an individual’s authorization to operate a motor vehicle on the installation. The unit commander or delegate forwards the request for suspension duration and justification through the 47 SFS/S5R, 47 SFS/DFC, 47 FTW/JA and 47 FTW/CC or designee for approval. Unit commanders’ recommended suspension duration must match the suspension/revocation assessments established within this instruction.

3.7. Reinstatement. Reinstatement of driving privileges occurs the day after the suspension/revocation ends, provided no additional violations have occurred throughout the suspension/revocation period. Prior to reinstatement, unit commanders/first sergeants will ensure

all requirements have been satisfied and contact the 47 SFS/S5R prior to reinstatement of privileges.

Chapter 4

DUI/DWI.

4.1. Applicability. Military or DoD affiliated members apprehended for intoxicated driving will be released to their commander, first sergeant, or commander's designee. Civilians detained for intoxicated driving will be released to their military sponsor (if applicable) or local civil law enforcement officials.

4.2. Special Rules. Special rules of refusal of blood tests without penalty exist for persons who have hemophilia, other blood clotting disorders or any medical or surgical disorder under treatment with an anticoagulant. However, a refusal under such conditions is valid only with the concurrence of a medical doctor. A breath test and/or urine test may be offered to individuals meeting this exemption rule.

4.2.1. Persons under the age of 21, operating a motor vehicle with a BAC or BrAC level standard of .01 or higher is reason for automatic suspension.

Table 4.1. Driving Under the Influence Suspension/Revocation Table.

VIOLATIONS	1 st Offense	2 nd Offense
DUI – Driving Drunk or Impaired with a Breath Alcohol Content (BRAC)/Blood Alcohol Content (BAC) of .080% by volume or lower.	6 Months	1 Year
DUI – Breath Alcohol Content (BRAC)/Blood Alcohol Content (BAC) of at least .05% but less than .080% combined with other related factors which result in DUI (not DWI) being charged.	1 Year	Up to 5 Years
DWI – Driving Drunk or impaired with a Breath Alcohol Content (BRAC)/Blood Alcohol Content (BAC) of .080% by volume or higher, or if tests reflect the presence of illegal drugs.	1 Year	Up to 5 Years
Breath, Blood, or Urine Test refusal upon request (Implied Consent) or refusal to complete testing.	1 Year	Up to 3 Years

*Note: BAC levels as reported by blood work.

Chapter 5

SPEED LIMITS

5.1. General Speed Limits. The base speed limit is 30 miles per hour (mph) with the exception of the following locations:

5.1.1. Military Family Housing area loops, courts, places, and circles that have a driveway leading to them, where the speed limit is 15 mph.

5.1.2. Military Family Housing area, avenues, and streets that do not have a driveway leading to them, where the speed limit is 20 mph.

5.1.3. In parking lots, where the speed limit is 10 mph unless otherwise posted.

5.1.4. When passing troop movements, during which the speed limit is 10 mph and adherence to road guards is mandatory.

5.1.5. In the vicinity of child care facilities and schools, at which the speed limit is 20 mph.

5.1.6. Where otherwise posted.

5.2. Speed Measuring Devices. LIDAR/RADAR operators shall be trained, IAW National Highway Traffic Safety Administration (NHTSA) training standards by a certified trainer. Operators will be recertified every three (3) years and will be documented in the member's training records.

Chapter 6

PROHIBITED STOPPING, STANDING AND PARKING

6.1. Stopping, standing, and/or parking prohibited.

- 6.1.1. In any position which obstructs or blocks a fire lane or in any position which hampers fire department operations.
- 6.1.2. Within 30 feet of the boundary of a restricted area.
- 6.1.3. In a reserved parking space not designated for the operator's use (spouses may park in spaces designated for their spouse).
- 6.1.4. At or near an intersection in any position that causes an obstructed view of approaching traffic, or against the direction of travel for the roadway.
- 6.1.5. Across painted parking lines in any manner which causes the vehicle to occupy more than one (1) parking space.
- 6.1.6. Within a loading zone unless engaged in the loading or unloading of passengers or material.
- 6.1.7. In a parallel manner within any area designated or designed for angled or straight-in parking, even if the area's parking spaces are not marked by painted lines.
- 6.1.8. In any location not marked or designated as a parking space by painted lines or placards.
- 6.1.9. Restrictions on parking off the paved surface. No person will park off of the paved surface or on any seeded or unimproved area, except when:
 - 6.1.9.1. Directed to do so by a police or fire department official.
 - 6.1.9.2. Absolutely necessary in the performance of authorized official duties.
 - 6.1.9.3. Authorized by the installation commander.
 - 6.1.9.4. Residents who own RVs have the option of parking RVs at the RV Lot or they will follow Hunt Housing regulation on RV parking.

Chapter 7

LAUGHLIN AFB PARKING

7.1. Handicapped Parking. Handicapped Person Identification/Disabled Veteran Identification. Local and state issued handicap, disabled veteran, decals placards, signs, and license plates will be honored on Laughlin AFB. NOTE: IAW TRC Chapter 504.201 *Persons with Disabilities*, Disabled Veterans are NOT authorized to park in designated Handicapped Parking areas without a handicapped symbol embossed on the license plate or by hanging a handicapped placard from the rearview mirror. To obtain these requirements disabled veterans must contact the DMV.

7.2. Personal Vehicle Other. Personally owned recreational vehicles such as boats, campers, trailers, and motor homes are not authorized to be parked/stored on Laughlin AFB in non-designated storage areas. Recreational vehicles are permitted to be parked in designated RV storage lots which are maintained by the 47th Force Support Squadron. Additionally, recreational vehicles may be parked for a period not to exceed 24 hours, in residential/dormitory parking areas, only for the purpose of loading and unloading.

7.3. Abandoned Vehicle. Abandoned vehicle is defined as giving up by leaving, ceasing to operate or surrendering one's ownership or right to the vehicle in question.

7.3.1. Privately Owned Vehicles (POVs) found to hinder safety, mission requirements or threatens installation force protection must be relocated without delay. SFS will make all feasible attempts to locate the owner/operator of the vehicle. Vehicles that create a safety hazard to the general public or threaten installation force protection or mission requirements may face immediate impoundment as determined by the 47 SFS/DFC or higher authority.

7.3.2. Once a vehicle has been identified as abandoned, a DD Form 1408, *Armed Forces Traffic Ticket* and the DD Form 2504, *Impoundment Vehicle Notice*, will be placed on the vehicle considered to be abandoned. This action will be documented by an entry in the Security Forces Blotter. The owner will be allowed three (3) duty days from the date the vehicle is tagged to remove the vehicle or correct the violation before impoundment action is initiated. The instructions listed on the DD Form 2504 must include how to contact the Base Defense Operations Center (BDOC) regarding the abandoned vehicle. The original copy of the DD Form 2504 will be forwarded to the 47 SFS/S5R for record filing.

Chapter 8

MOTORCYCLES, MOTOR SCOOTERS, MOPEDS, AND SELF-PROPELLED VEHICLES

8.1. Definition. Self-propelled vehicles are open, 2-wheel, 3-wheel, and 4-wheel vehicles powered by a motorcycle-type engine. Refer to AFI 91-207, for requirements to operate motorcycles, motor scooters, and moped on AF installations.

8.2. Requirements. All vehicle within this chapter are entitled the full use of a traffic lane. Do not drive a motor vehicle in such a manner as to deprive any motorcycle-type engine vehicle the use of a lane. Apply the following rules while operating on Laughlin AFB.

8.2.1. Headlights will remain on at all times

8.2.2. A rear-view mirror will be attached to each side of the handlebars.

8.2.3. Approved protective helmets, eye protection, hard-soled shoes, long trousers, and brightly colored or reflective outer upper garment should be worn by operators and passengers when in operation.

8.2.4. During daylight hours (sunrise to sunset), operators and passengers, will wear long-sleeved shirt and/or jacket. This applies to both operator and passengers. Personal Protective Equipment (PPE) for motorcycle, motor scooter, moped and ATV operations will be worn by all personnel on Laughlin AFB.

8.3. Violations. Failure to abide PPE requirements will result in a moving violation with three points assessed, i.e., Tennis shoes, sneakers, open toed shoes are not considered hard-soled shoes and will be a violation and assessed three (3) points as a moving violation.

8.4. Applicability. All military personnel, DoD civilians and DoD contractors operating motorcycles, motor scooters or mopeds on Laughlin AFB must complete a Motorcycle Safety Foundation (MSF) course that includes hands-on training and evaluation.

Chapter 9

EMERGENCY VEHICLES

9.1. Definition. Emergency vehicles are defined as ambulances, Security Forces, fire, explosive ordnance disposal, disaster response, and command and control vehicles.

9.2. Operator Requirements. Emergency vehicle responding to an incident are authorized to exercise the privileges set forth in this section, subject to the conditions stated. The driver of an emergency vehicle may:

9.2.1. Park or stand, regardless of the restrictions in this code.

9.2.2. Proceed past a red or stop signal or stop sign, but only after clearing the intersection of oncoming traffic.

9.2.3. Proceed at a speed that is reasonable for existing weather, visibility, traffic, or roadway conditions.

9.2.4. Responding emergency units will not exceed posted speed limits by more than 20 mph.

9.2.5. Disregard regulations governing direction of movement or turning specified directions.

9.3. Equipment. These exemptions granted only apply only when the driver of the vehicle sounds an audible signal by bell or siren as reasonably necessary while in motion and when the vehicle is equipped with at least one lighted lamp displaying a red light visible under normal atmospheric conditions from a distance of 500 feet to the front of the vehicle. A police vehicle may conduct a silent response during certain situations or emergencies.

9.4. Safety. This section does not authorize the drivers of emergency vehicles to disregard the safety of all persons nor does it protect the driver from the consequences of reckless endangerment of others.

Chapter 10

NON-MOTORIZED TRANSPORTATION

10.1. Applicability. Personnel who use skateboards, kick-scooters, roller skates, in-line skates, and other similar equipment, not meeting Department of Transportation (DOT) motor vehicle standards are prohibited on Laughlin AFB roadways. Non-Motorized Transportation Devices maybe utilized on sidewalks, running trails, etc. (Exception: Incidental road access associated with pedestrians must comply with all pedestrian related traffic laws).

10.2. Safety. Wearing portable headphones, earphones, cellular phones, iPods or other listening and entertainment devices (other than hearing aids) while walking, jogging, running, bicycling, skating or skateboarding on roadways is prohibited to all persons.

10.2.1. The use of these devices impairs driving and masks or prevents recognition of emergency signals, alarms, announcements, the approach of vehicles and human speech.

Chapter 11

VEHICLE COMPLIANCE

11.1. Applicability. Government Vehicle Other (GVO), Low Speed Vehicles (LSV), and Off-Highway Vehicles (OHV) are vehicles that are not in compliance with Federal Motor Vehicle Safety Standards (FMVSS) or state laws for road use. They include but are not limited to: utility carts, agricultural carts, golf carts, fleet golf cars, gators, speed modified golf carts, self-balancing, motorized skateboards or similar human transportation devices.

11.2. Authorization. The installation commander has authorized the use of these government owned vehicles, except for self-balancing or similar standing human transportation devices, on Laughlin AFB roadways only for official duties, IAW *GVO/LSV/OHV Use Policy*, dated 16 Dec 2022. This does not include transportation from your home to work locations.

11.3. Standards. All GVO, LSV and OHV are required to adhere to all speed limits, traffic signs and traffic devices in the same capacity as a POV.

11.3.1. GVO, LSV and OHV must follow manufacture protocol for proper PPE regardless of areas where the aforementioned vehicles are used.

11.4. Unsafe Vehicle. 47 SFS and/or designated personnel may inspect or question the operator of a vehicle at any time if it reasonably appears the vehicle presents a safety hazard when operating on Laughlin AFB. 47 SFS will deny operation of an unsafe vehicle.

11.4.1. Vehicles with minor safety deficiencies (i.e., tires, headlights, taillights, etc.) will be issued a fix it ticket and will require corrective action within 72 hours.

11.4.2. If corrected within 72 hours, the operator must report to 47 SFS, Building 139, Room 115, to verify the deficiency has been corrected.

11.4.3. If the operator fails to report and correct the deficiency within 72 hours, the ticket will be forwarded to 47 SFS/S5R and will be processed for point assessment.

Chapter 12

RIEVCS

12.1. Random Installation Entry/Exit Vehicle Check (RIEVC). RIEVCs are derived from an approved computer-generated, random list signed by the 47 FTW/CC or their designee identifying the date, time and criteria for vehicle checks. Checks are not conducted merely to establish probable cause of suspected criminal activity.

12.1.1. The 47 FTW/CC has delegated the authority to the 47 MSG/CC or 47 MSG/CD to determine where, when and how the RIEVCs will be conducted.

12.2. Refusal. Refusal to submit to a RIEVC may subject the individual for base debarment actions and/or revocation of on-base driving privileges and/or disciplinary action under the Uniform Code of Military Justice (UCMJ) for active duty military members.

Chapter 13

BASE DEBARMENT

13.1. Debarment. Due to the safety and wellbeing of all personnel assigned to Laughlin AFB being of the utmost importance the following offenses shall result in the denial of base access:

13.1.1. Fourth consecutive cell phone violation within a 12-month period.

13.1.2. Second offense for a DUI/DWI, within a 12-month period, as identified by the 47th Security Forces Squadron.

13.1.3. The offense of assault with a vehicle on persons of which could be considered a deadly weapon.

13.1.4. Accumulation of 12 points within 12 consecutive months or 18 points within 24 consecutive months, all accumulated from the safety violation assessment table.

KEVIN A. DAVIDSON, Col, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 31-115, *Law and Order Operations*, 17 August 2020

AFI 91-207, *The US Air Force Traffic Safety Program*, 25 July 2019

AFI 31-118, *Security Forces Standards and Procedures*, 17 August 2020

DoDM5200.08V3_AFMAN31-101V3, *Installation Perimeter Access Control*, 26 February 2020

DoDI 6055.04, *DoD Motor Vehicle and Traffic Safety*, 27 August 2021

AR 190-5, *Motor Vehicle Traffic Supervision*, 22 May 2006

Texas Transportation Code, Title 6 & 7, *Roadways and Vehicles and Traffic*

Adopted Forms

DD Form 2504, *Abandon Vehicle Notice*

DD Form 2505, *Abandoned Vehicle Removal Authorization*

DD Form 2506, *Vehicle Impoundment Report*

DD Form 1408, *Armed Forces Traffic Ticket*

Abbreviations and Acronyms

AFJIS—Air Force Justice Information System

ATV—All Terrain Vehicle

BAC—Blood Alcohol Content

BDOC—Base Defense Operations Center

BrAC—Breath Alcohol Content

CC—Commander

CDL—Commercial Driver's License

CFR—Code of Federal Regulations

CVB—Central Violations Bureau

DBIDS—Defense Biometrics Identification System

DMV—Department of Motor Vehicles

DoD—Department of Defense

DOT—Department of Transportation

DPS—Department of Public Safety

FPCONs—Force Protection Conditions

FSS—Force Support Squadron
FTW—Flying Training Wing
GOV—Government Owned Vehicle
GVO—Government Vehicle Other
IACP—Installation Access Control Point
IAW—In Accordance With
JA—Judge Advocate
LAFB—Laughlin Air Force Base
LRF—Logistics Readiness Flight
LSV—Low Speed Vehicles
MDG—Medical Group
MPH—Miles Per Hour
MSF—Motorcycle Safety Foundation
NCIC—National Crime Information Center
NHTSA—National Highway Traffic Safety Administration
OHV—Off-Highway Vehicle
OPR—Office of Primary Responsibility
REIVC—Random Installation Entry/Exit Vehicle Check
POV—Privately Owned Vehicle
SFS—Security Forces Squadron
TDY—Temporary Duty
TLETS—Texas Law Enforcement Telecommunications System
TRC—Texas Transportation Code
UCMJ—Uniform Code of Military Justice
UTV—Utility Vehicle

Terms

Accountable Forms—Forms that the Air Force stringently controls and which cannot be released to unauthorized personnel, since their misuse could jeopardize DOD security or result in fraudulent financial gain or claims against the government.

Administrative Change—Change that does not affect the subject matter content, authority, purpose, application, and/or implementation of the publication (e.g., changing the POC name, office symbol(s), fixing misspellings, etc.)

Approval Authority—Senior leader responsible for contributing to and implementing policies and guidance/procedures pertaining to his/her functional area(s) (e.g., heads of functional two-letter offices).

Authentication—Required element to verify approval of the publication; the approval official applies his/her signature block to authenticate the publication. The signature block includes the official's name, rank, and title (not signature).

Attachment 2

CITATION REBUTTAL

Figure A2.1. Memorandum for Citation Rebuttal.

 MEMORANDUM FOR 47 NRO/CC FROM: Requester Name, Rank, Unit SUBJECT: Citation Rebuttal 1. State the background of the case and the reason for rebutting the citation. The background of the case should include the date the citation was issued, the citation number, and the citation text. The rebuttal should include the facts of the case, the evidence supporting the citation, and the reasons for rebutting the citation. Please provide a clear and concise statement of the facts and the reasons for rebutting the citation. Please provide a clear and concise statement of the facts and the reasons for rebutting the citation. 2. Requester contact information: 1st Incl. Requester Commander MEMORANDUM FOR 47 NRO/CC Commander 2nd Incl. 47 NRO/CC MEMORANDUM FOR 47 NRO/CC Commander 3rd Incl. 47 NRO/CC MEMORANDUM FOR 47 NRO/CC Commander	Date Requester NAME, Rank, Service Unit Title Requester CO, Rank, USAF Commander 47 NRO/CC, Rank, USAF 47 NRO/CC, Rank, USAF 47 NRO/CC, Col, USAF 47 NRO/CC, Col, USAF
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Attachment 3

SUSPENSION/REVOCATION NOTICE

Figure A3.1. Suspension/Revocation Notice.



FOR OFFICIAL USE ONLY
 DEPARTMENT OF THE AIR FORCE
 47TH FLYING TRAINING WING (AETC)

MEMORANDUM FOR: _____

GRADE: _____ DOB: _____ SSAN: _____

HOME ADDRESS: _____

SPONSOR'S NAME /RANK: _____ SSAN: _____

ORGANIZATION: _____ DUTY PHONE: _____

FROM: 47 MSG/CC
 344 Liberty Drive
 Laughlin AFB, TX, 78840

SUBJECT: Preliminary Suspension of Base Driving Privileges

1. **PRELIMINARY SUSPENSION ORDER:** Effective immediately upon receipt of this letter, your installation driving privileges are preliminarily suspended on the basis of:

- ☐ You were found operating a motor vehicle with a breath alcohol content (BrAC) of 0.08 percent by volume or higher, or blood alcohol content (BAC) of 0.08 percent by volume (0.08 grams per 100 milliliters) or higher.
- ☐ You were operating a motor vehicle on Laughlin Air Force Base while under the legal drinking age of 21 and had any detectable amount of alcohol in your system as evidenced by BAC or BrAC.
- ☐ You refused to take or complete a lawfully requested field sobriety test or chemical test to determine the alcohol/drug content of your blood or breath.
- ☐ You were apprehended for intoxicated or impaired driving by _____ on _____ (date) in _____ (jurisdiction).
- ☐ You were found operating a motor vehicle while utilizing a cellular phone without a hands free device on Laughlin Air Force Base.
- ☐ You have accumulated 12 points within 12 consecutive months or 18 points within 24 consecutive months IAW the LAFB Motor Vehicle Traffic Supervision Policy Letter.

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2. AUTOMATIC REVOCATION:

- a. **Revocation for DUI/DWI (if applicable, according to offense listed above):** IAW AFI 31-218(I), paragraph 2-4.b, this suspension of driving privileges will automatically become a revocation effective upon a determination that you were lawfully apprehended for driving under the influence and refused to submit to or complete a test to measure the alcohol content/presence of any other drug in the blood, or upon a conviction, nonjudicial punishment, or a military or civilian administrative action resulting in the suspension or revocation of driver's license for intoxicated driving. The period of the revocation is computed beginning from the date the original suspension was imposed and continues for 1 year, exclusive of any period for which driving privileges were restored. (Example: privileges were initially suspended on 1 January 2000 for a charge of intoxicated driving. A hearing was held, extreme family hardship was substantiated, and privileges were restored on 1 February pending resolution of the charge. On 1 March 2000, the driver was convicted for intoxicated driving. The suspension will become a revocation on 1 March 2000 and 1-year period will consist of January 2000 plus March 2000 through January 2001, for a total of 12 months with no installation driving privileges.)
- b. **Revocation for Cell Phone Use (if applicable, according to offense listed above):** IAW AFI 31-218(I), paragraph 2-4.b, this suspension of driving privileges will automatically become a revocation effective upon a determination that you were lawfully apprehended for operating a motor vehicle while utilizing a cellular phone without a hands free device. The period of the revocation imposed will be 15 days (for the first offense) or 30 days (for the second offense) from the date of original suspension, exclusive of any period for which driving privileges were restored.
- c. **Revocation for Excess Accumulation of Points:** IAW the LAFB Motor Vehicle Traffic Supervision Policy Letter, paragraph 2.1, as well AFI 31-218 and AR 190-5, driving privileges may be suspended due to excess accumulation of points. The period of the revocation is computed beginning from the date the original suspension was imposed and continues for six months, exclusive of any period for which driving privileges were restored.

3. RESTORATION OF DRIVING PRIVILEGES PENDING RESOLUTION: You may request, in writing, a hearing before the 47 MSG/CC for the restoration of driving privileges pending resolution of the charge. Your request must be made to 47 SFS/S5R within 14 calendar days of suspension notice. If military, you may be represented by counsel at your own expense and present evidence and witnesses at your own expense. The installation commander will determine the availability of any local active duty representatives requested. If DoD civilian employee, you may have a personal representative present at the administrative hearing in accordance with applicable laws and regulations.

4. PROCEDURES TO OBTAIN RESTRICTED DRIVING PRIVILEGES: If your civilian state driver's license is still valid, you may submit a written request to me through 47 SFS/S5R for partial or restricted driving privileges on base. (Note: DoD civilian employees and military members must have their request endorsed by their unit commander, then forwarded to 47

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SFS/S5R, 355 Colorado Ave., Laughlin AFB, TX, 78843.) Such a request may be granted for mission requirements, unusual personal or family hardships, delays exceeding 90 days (not attributed to you) in the formal disposition of an apprehension or charges that are basis for this suspension, and/or when there is no reasonably available alternate means of transportation to officially assigned duties. Decisions in this regard will be made on a case by case basis.

5. RESTORATION OF DRIVING PRIVILEGES UPON ACQUITTAL OR RELATED

ACTION: You may submit a written request to me through 47 SFS/S5R, for restoration of your privileges if a final disposition indicates a finding of not guilty, charges are dismissed or reduced to an offense not amounting to the offense listed above, or where an equivalent determination is made in a nonjudicial proceeding. Your request will be denied if any of the following apply:

- a. The preliminary suspension was based on refusal to submit to a testing of your blood, breath, or urine (BAC/BrAC test).
- b. The preliminary suspension resulted from a valid BAC test. In this case, the suspension will continue, pending completion of a hearing. At the hearing, the arrest report, the commander's report of official disposition, and any information presented by yourself will be considered.
- c. If I determine during this hearing by preponderance of evidence that you were engaged in intoxicated driving, the revocation will be for 1 year from the date of the original preliminary suspension.
- d. You were driving or in physical control of a motor vehicle while under a preliminary suspension or revocation.
- e. You failed to complete a formally directed substance abuse or driver's training program.
- f. An administrative determination has been made by the State or host nation licensing authority to suspend or revoke driving privileges.
- g. You failed to provide official documentation indicating your acquittal.

6. AUTOMATIC REINSTATEMENT AFTER COMPLETED REVOCATION: Your base driving privileges will be automatically reinstated at the end of the revocation period.

7. ADDITIONAL PENALTIES:

- a. **Additional Penalties for DUI/DWI Non-Adherence:** Failure to obey the driving restrictions imposed on you (for DUI/DWI) will result in an additional driving revocation of two years which will be enforced at the conclusion of the original suspension, and may also result in administrative and/or UCMJ action.
- b. **Additional Penalties for Cell Phone Use Non-Adherence:** Failure to obey the driving restrictions imposed on you (operating a motor vehicle while utilizing a cellular phone

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without a hands free device) will result in an additional driving revocation of 180 days which will be enforced at the conclusion of the original suspension, and may also result in administrative and/or UCMJ action.

8. **ASSISTANCE:** Contact the 47th Security Forces Reports and Analysis Office, 47 SFS/S5R, (830) 298-5349, for further assistance.

ALTMAN.MATTHEW R.1049636373
W.R.1049636373
MATTHEW R. ALTMAN, Col, USAF
Commander, 47th Mission Support Group

Digitally signed by
ALTMAN.MATTHEW R.1049636373
DN: 2021.08.06 21:07:38 -0500

ACKNOWLEDGMENT and CERTIFICATION

I certify I have read and acknowledge receiving a copy of this letter. I fully understand its contents and I am aware if I have any questions about it, I should call the Security Forces Reports and Analysis section, (830) 298-5349.

SIGNED: _____

TIME: _____ DATE: _____

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Attachment 4

DD FORM 1408, ARMED FORCES TRAFFIC TICKET

Figure A4.1. DD Form 1408, Armed Forces Traffic Ticket.

ARMED FORCES TRAFFIC TICKET				WARNING (See Remarks Below)		NAME (Last, First, Middle Initial)	
The person named below committed traffic violation set forth at the time and location, and on date shown, and was issued this traffic ticket.							
1. NAME (Last, First, Middle Initial) Jones, Duffy, D.							
2. RANK/GRADE Sgt E4		3. DATE OF BIRTH 12 Jun 95		4. SOCIAL SECURITY NO. 000-00-0000			
5. ORGANIZATION OR ADDRESS 47 MDG							
6. DRIVER LICENSE NUMBER 12345678				7. ISSUING AUTHORITY (Code or Agency) TX			
8. MAKE OR TYPE OF VEHICLE Chevy		9. STATE LICENSE OR REGS NO. ABC1234 (TX)		10. INST. TAG NO. N/A			
11. DATE (day, month, year) Current DATE		12. TIME Time of Occurrence		13. LOCATION Where violation was observed			
14. ☒ SPEED OVER LIMIT ☒ 40 mph in a 30 mph zone		☒ 1-10 MPH		☐ 11-15 MPH		☐ OVER 15 MPH	
15. ☐ APPROX. LEFT TURN →		NO SIGNAL		OUT CORNER		FROM WRONG LANE	
16. ☐ APPROX. RIGHT TURN →		NO SIGNAL		INTO WRONG LANE		FROM WRONG LANE	
17. ☐ DISOBEYED THE SIGNAL (when not timed)		FAST APPROX. INTERSECTION		MIDDLE OF INTERSECTION		HAD NOT YET ENTERED INTERSECTION	
18. ☐ DISOBEYED STOP SIGN →		STOPPED WRONG PLACE		FAILED TO STOP		ROLLED (SPED) THROUGH	
19. ☐ APPROX. PASSING AND LANE USAGE →		4 th INTERSECTION		CUT IN		SWUNG OR CUT	
20. ☐ NO. TOO CLOSELY PASSING TO YIELD		BETWEEN THE LANE STRIPS		ON RIGHT		ON HILL	
		WRONG LANE		ON CURVE			
		21. OTHER VIOLATIONS (Describe) SEE REMARKS					
22. PARKING		23. VIOLATION		24. DOUBLE PARKING		25. TRAFFIC ACCIDENT	
26. CONDITIONS THAT INCREASED SERIOUSNESS OF VIOLATION		27. AREA		28. TYPE OF ACCIDENT		29. TICKET NUMBER	
30. OTHER TRAFFIC VIOLATION		31. TYPE		32. TYPE		33. TYPE	
34. CAUSED PERSON TO DOUBLE		35. TYPE		36. TYPE		37. TYPE	
38. REMARKS		39. REMARKS					
40. NAME OF PERSON ISSUING TRAFFIC TICKET		41. RANK/GRADE					
42. ORGANIZATION AND INSTALLATION		43. RANK/GRADE					
44. SIGNATURE		45. SIGNATURE					
46. DATE		47. DATE					

INSTRUCTIONS TO VIOLATOR

Inform your commanding officer, supervisor, or sponsor of this violation. The original copy of this traffic ticket will be forwarded in accordance with established procedures.

You may obtain further information concerning this traffic ticket from the installation law enforcement office.

SPECIAL INSTRUCTIONS

Report this violation to your First Sergeant or Commander on your next duty day.

K1820651

DD Form 1408, DEC 87
Previous edition is obsolete
(2) of violation to be reported (and agency)